

M I N U T E S (subject to agreement at the next Committee meeting) of a meeting of the Finance & General Purposes Committee held on **Wednesday 13th August 2025 at 10am** in the PPC Office

Councillors present: Cllrs M Hansen, Chairman, K Bishop, H Breach, S Hope and L Langrish
Also present: Cllr Russell, Parish Clerk, 1 member of the public

FGP25/027 Welcome to the meeting, apologies for absence
Apologies received from Cllr Atty

FGP25/028 Declarations of interest
None

FGP25/029 Approval of the minutes of the meeting held on 16th July 2025
Proposed by Cllr Hunt, seconded by Cllr Langrish

FGP25/030 Matters arising not on the agenda
None

FGP25/031 Finance & Governance:
1. Approve the payments list (circulated 7th August 2025) – payments of £19,444.18 approved, receipts of £6,306.44.
2. Approve the bank reconciliation for June (circulated 7th August 2025) – approved.
3. Approve the financial statements (circulated 7th August 2025) – approved and budget reviewed.
4. Consider any quotations/notifications arising from the Facilities Management Committee meeting – emergency drain repairs.

FGP25/032 Receive, review and agree IT equipment report from Clerk (circulated 7th August 2025) this was proposed by Cllr Hunt and seconded by Cllr Langrish, approved unanimously for £510.

FGP25/033 Business improvement group update
Plans will be taken to FACMAN or FGP once project proposals are complete.

FGP25/034 Solar reading update
Can view on meter in the loft, Clerk to speak to Cllr Atty about using the app.

FGP25/035 Preferred contractor update
Still being worked on.

FGP25/036 Election cost update
Waiting for update from Cheltenham Borough Council.

FGP25/037 Request for grant by readwithme

A grant for £400 was requested. Cllr Langrish proposed, Cllr Breach seconded, 1 abstention. The grant was awarded.

FGP25/038 Matters for Further Consideration (not for discussion)

The concept of a holiday scheme for local children

Date of next meeting: Wednesday 10th September 2025