

**MINUTES (subject to agreement at the next Committee meeting) of a meeting of the Allotment Committee held on Wednesday 6<sup>th</sup> August, 2025 at 10:30 in the Parish Office**

**Members Present:** Councillors: Sheila Hope Chair SH, Cathy Hunt CH, Vince Russell VR, Penny Kennard PK,

**Invited:** Allotment Representatives (AR): David Jackson DJ,

Also Present: Parish Clerk CS, Administration Officer JM

Also present – 1 member of the public MOP

Item No.	MINUTES
25/022	<b>Apologies</b> Apologies were accepted from Cllr Kate Bishop and Matt Osborne Welcome to Councillor Vince Russell.
023	<b>Declarations of Interest</b> None declared
024	<b>Minutes</b> of the Allotment Committee Meeting held on 2 <sup>nd</sup> July, 2025. The minutes were agreed unanimously.
025	<b>Finance</b> Income and Expenditure Report Income Since April 2025 £5903.66 Payments since April 2025 £227.62 – meter reading required – DK to take reading £40.50 new lock £4576.50 Fence Proposed expenditure – new trough £200 plus £40 fitting – expenditure approved unanimously
026	<b>Infrastructure and Maintenance</b> <ul style="list-style-type: none"><li>• Drinking Water – Clerk to check legalities on installation of drinking water tap on site.</li><li>• Trees – number of trees identified on site that require maintenance/pruning – SH, DK and MO to identify these and advise JM in order that plot holders can be contacted.</li><li>• Discussed corner plot where there has been break ins to the site – clerk to obtain quote for fencing of this area.</li></ul>
027	<b>Site Management</b> <ul style="list-style-type: none"><li>• Noticeboards – 2 Official noticeboards on site, updated by Allotment representatives with official notifications. One is by the car park and the other near to the pedestrian access to the site. Third noticeboard on Foodbank site and this is for purposes of seed sales, swaps, info on shows etc. For notices that are informative and not for plot holders to express opinions.</li><li>• Signs – Clerk to obtain quote for wooden signs stating “Slow Down” Two signs provided relating to speed in interim.</li><li>• Old website and website update -Old website - Clerk reported that MOP can still access out of date information on previous PPC website,</li></ul>

Item No.	MINUTES
	<p>Clerk to put notice on current website advising that relevant and up to date information only on that site.</p> <ul style="list-style-type: none"> <li>Current website to be amended to allow easier and direct access to Allotment information.</li> </ul>
028	<p><b>Public session</b></p> <p>To provide members of the public and/or press with the opportunity to comment on items on the agenda or raise items for future consideration. This session shall not exceed fifteen minutes and each member of the public shall not speak for more than three minutes.</p> <p>Questions from MOP</p> <ul style="list-style-type: none"> <li>i) Does committee receive a budget.</li> <li>ii) Rent differential on site</li> <li>iii) Noticeboards – at last committee meeting MOP understood that plot holders not allowed to use noticeboard, had put notice on there but it was removed, would like to know who it was removed by and why.</li> <li>iv) Prestbury Open Garden weekend – could the allotment site be included in future years</li> <li>v) Allotment Representatives and elections.</li> </ul> <p>Councillor Hope thank MOP for his questions and comments.</p>
029	<p><b>Waiting List and Vacant Plots</b></p> <p>7 now on current waiting list – 22 on list not in parish – JM to contact these to ascertain whether they wish to remain on the list.</p> <p>No vacant plots currently, although have received information of death of a plot holder.</p>
030	<p><b>Report from Allotments representatives</b> given.</p>
031	<p><b>Matters for consideration –</b></p> <p>Plot charges.</p> <p>Allotment Representative rolls</p>
032	<p><b>Date of next meeting 17<sup>th</sup> September, 10.30a.m.</b></p> <p><i>Please check the Prestbury Parish Council website <a href="#">Events Calendar</a> for any changes to date/time.</i></p>