



PRESTBURY

P A R I S H C O U N C I L

Parish Council Office - The Pavilion - New Barn Close – Prestbury – Cheltenham – GL52 3LP

Councillors are hereby summoned to attend a meeting of the Facilities Management Committee to be held on Monday 10th March 2025 at 10am in the PPC Office

G. Jennings (Locum Clerk)

Councillors: Chair Cllr Linda Langrish (Chair) , Cllrs. S Attwood, N. Atty, H Breach, M Hansen, S Hope

Members of the public are welcome to attend but should inform the office in advance due to the number of seats available in the meeting room.

A G E N D A		
FM24/160	Welcome to the meeting, apologies for absence	LL
161	Declarations of interest	All
162	Approval of the minutes of the meeting held on 12 th February 2025	All
163	<p><u>Progress Updates</u> Deep Flow Guttering – Installation date Public Toilet – hot water supply Dog Fouling – CBC Environmental Health have attended to do additional cleansing of the field and will be erecting signs Receive clarification of playground responsibilities as follows: CBC will carry out periodic and annual safety inspection but Parish Council is responsible for repairs and renewals</p>	
164	<p><u>Receive Groundsmans Report</u> -Water/Electricity meter reading -Communication with the office -Safe use of the tractor -Line markings</p>	
165	<p><u>Expenditure Items:</u> 1. Agree expenditure on CCTV repairs – initial inspection £120 (20th March) 2. Identify works which cannot proceed in this financial year for earmarking in reserves: • Tarmac areas (playing field) £7250 • Tree work (playing field) £950 3. Agree cost of planter for the village green</p>	

	4. Consider Quote for Legionella training £550	
166	<u>Review terms of reference and consider combining with F & GP</u>	
167	<u>Facilities Management</u> Receive Update on Tennis Management Hire details Receive Update on Football Management Licence agreement Discuss Hallmaster Booking System Agree Plaque application form	MH HB
168	<u>Health & Safety Matters</u> <ul style="list-style-type: none"> • Report on site inspection/asset condition • Receive a Health & Safety report • Approve changes to the Fire Risk Policy and consider any necessary further inspections • Consider Quote for more extensive security measures £685 	
169	Matters for Further Consideration (not for discussion)	All
	Date of next meeting: 15th April 2025 at 10am	