

## Facilities Management Committee Minutes

**Held on Monday 12<sup>th</sup> August 2024 at 10am at The Pavilion, Prestbury**

Members Present: Cllrs J Gardner (JG) Chairman, S Attwood (SA), M Hansen (MH), S Hope (SH) and L Langrish (LL).

In attendance: J Tetley (JT) Clerk.

The meeting was opened at 9.55am

| Item | Item   | Action                                   |
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| 055  | <b>Apologies</b> were received and accepted from H Breach (HB), and N Atty (NA).   |  |
| 056  | <b>No declarations of interest.</b>  |  |
| 057  | <b>Minutes</b> of the Facilities Management Committee held on 8 <sup>th</sup> July 2024 were agreed as an accurate record and signed by JG.  |  |
| 058  | <b>Matters Arising</b> not covered on the agenda: <ul style="list-style-type: none"> <li>• Edible garden by Purple Shoots abandoned due to lack of funding.</li> <li>• MH requested comments on the draft Prestbury Playing Field Vision document by Friday 16.08.2.</li> </ul>  |  |
| 059  | <b>Groundsman Report and Priorities</b><br><b>Meter Readings:</b> Electricity new smart meter reading 237 Water 5770 Whiskers 10094<br>NA to review electricity readings to ascertain if the solar panels are saving PPC money.<br><br>MH outlined CK's work schedule.<br><b>Man-Hole Covers</b> – SP Baker, contractor for car park, will install 2 heavy duty manhole covers with new frames in August. Cost approx. £400 to be taken out of the car park refurbishment budget.<br><b>Weeds on Laurel Drive</b> – JG to liaise with CK regarding options.<br><b>Filling goalpost holes</b> – completed.<br><b>Hedge Prestbury Road</b> - GCC Highways notice to cut hedge within 14 days. A discussion took place regarding the hedge. JG to liaise with CK regarding cutting it in March, June and September.<br><b>Broken Wheelie Bin Wheels</b> -SH to liaise with Ubico. | <br>NA<br><br><br><br>JG<br><br>JG<br>SH |
| 060  | <b>Sign for New Barn Lane</b> - no update.   |  |
| 061  | <b>Tennis Management</b><br><b>Finance</b> - £5333 received since April. 80 paid members: 64 adults and 16 juniors. Coach £1000. It was noted that refunds cannot be given for court bookings or memberships.<br><b>Advance booking</b> – It was agreed that the advance booking of courts would be changed back to 2 weeks with immediate effect. JT to email all tennis members. LL to inform Cllr Hunt.<br><b>Resurface</b> – Renocourts have quoted the following:<br><br><b>£4,300+vat to clean, re-line and colour coat 2 tennis courts.</b> Any minor holes in the surface will be filled using a resin bonded gravel. If there are extensive holes/cracks in the   | <br><br><br>JT/LL                        |

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|            | <p>surface, this can be quoted after cleaning.<br/> Binding the surface with a polyurethane tarmac binder is optional, but highly recommended to extend the life of the surface and can only be applied prior to painting. Tarmac binder is £500+vat per court (<b>£1000+vat for both courts</b>).<br/> Reno courts later stated the following:<br/> The pitting that has begun to happen isn't possible to fill as it is only 1 stone deep, and over a wide area. It's not possible to fill something just 1 stone deep. This is where the tarmac binder will help strengthen the area and slow down further deterioration. We will of course fill any areas we can though prior to painting.</p> <p><b>It was agreed that Renocourts should complete the work at a cost of £5300.</b></p> <p>Await date for start of work from Reno courts. MH to email all tennis members as JT not in the office for the next 2 weeks. Any issues to be referred to tennis committee.</p> | <b>MH</b>               |
| <b>062</b> | <p><b>Pavilion Development &amp; Car Park</b></p> <ul style="list-style-type: none"> <li>• Little Explorers space will be finished this week.</li> <li>• Seeking approval for a budget of £30k for phase 5 (café and community hall) from full council on Monday. This figure is above the £25k initially forecast for this phase but savings in earlier stages means the project will remain within the total budget.</li> <li>• Car Park – work has started on the car park. An additional quote has been received for tarmac of the goal areas of the old MUGA -deferred to F&amp;GP.</li> <li>• Additional Storage Unit – CK's outside storage unit has been delivered and LL needs help to assemble it. LL to finalise date.</li> <li>• Bolts on LE's fire doors – LE's requested bolts on the inside of the doors. <b>It was agreed that this was against fire safety regulations and would not be acceptable.</b></li> </ul>   |                         |
| <b>063</b> | <p><b>Playground Inspection</b><br/> <b>Schedule of work</b> - SA creating a schedule of work/checklist. Deferred to next meeting.<br/> <b>Swing</b> - SH to investigate and follow up.<br/> <b>Park Facilities for Younger Children</b> – LL to ask the decorator to quote for the refurbishment of the slide and den underneath.</p>  | <b>SA<br/>SH<br/>LL</b> |
| <b>064</b> | <p><b>Trees at Robson Field</b><br/> JG reported trees on Fix My Street.</p>  |                         |
| <b>065</b> | <p><b>Strimming</b> – JG to liaise with CK regarding hours required.</p>  | <b>JG</b>               |
| <b>066</b> | <p><b>Planters</b><br/> <b>Village green</b> – SH waiting for response from Highways.<br/> <b>Windyridge</b> – SA to liaise with Prestbury Planters and contact volunteer. It was suggested that Prestbury Parish Council could be inscribed on the planter.</p>  | <b>SH<br/>SA</b>        |
| <b>067</b> | <p><b>Christmas Tree</b><br/> Living Christmas Tree – <b>it was agreed not to plant another living Christmas tree.</b><br/> JG to review solar lights.<br/> Anonymous donor to sponsor another cut Christmas Tree.</p>  | <b>JG</b>               |
| <b>068</b> | <p><b>Dog Poo Bag Dispensers</b><br/> <b>It was agreed that the scheme is not working how it was intended. Dog dispensers to be removed.</b> JG to liaise with CK.</p>  | <b>JG</b>               |
| <b>069</b> | <p><b>Benches</b><br/> Two more memorial benches have been purchased for the bund.</p>  |                         |

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|            | LL to review a broken bench in Barley Road Field.  | <b>LL</b> |
| <b>070</b> | <b>Old MUGA -</b><br>To be considered as part of Prestbury Playing Field Vision.   |           |
| <b>071</b> | <b>Robson Field – signposts</b><br>Carried forward.  |           |
| <b>072</b> | <b>MUGA</b> update on brush<br>Deferred.   |           |
| <b>073</b> | <b>New Noticeboard Roberts Road</b><br>JG to liaise with CK re: installation.  | <b>JG</b> |
| <b>074</b> | <b>Football Storage Unit</b><br><b>It was agreed that a storage unit was not required.</b>   |           |
| <b>075</b> | <b>Matters for Consideration (not to be discussed)</b><br>Consider options for combatting vandalism around the car park, for example, CCTV and lighting. |           |
|            | <b>The meeting closed at 11.45 am</b>  |           |
|            | <b>Date of next meeting: 9<sup>th</sup> September 2024 10am</b>  |           |