

Facilities Management Committee Minutes

Held on Monday 8th July 2024 at 10am at The Pavilion, Prestbury

Members Present: Cllrs J Gardner (JG) Chairman, H Breach (HB), M Hansen (MH), S Hope (SH) and L Langrish (LL).

In attendance: J Tetley (JT) Clerk.

The meeting was opened at 10am

Item	Item	Action
026	Apologies were received and accepted from S Attwood (SA) and N Atty (NA).	
027	No declarations of interest.	
028	Minutes of the Facilities Management Committee held on 10 th June 2024 were agreed as an accurate record and signed by JG.	
029	Matters Arising not covered on the agenda: None	
030	<p>Groundsman Report and Priorities</p> <p>Meter Readings: Electricity 143476 Water 5757 Whiskers 9497</p> <p>Groundsman priorities – litter picking, emptying bins, mowing, installing new memorial bench and new bench at Robson Field, spraying running track, and tennis courts, resanding MUGA, painting 2 benches in village, setting up water in yard, hedge cutting along Prestbury Road, making caps for existing goal sleeves.</p> <p>Groundsman recently requested M J Print to resume strimming agreed in May 2023. All members approved M J Print strimming along the bund as well.</p> <p>Watering of the sensory garden was discussed.</p>	
031	Sign for New Barn Lane - no update.	
032	<p>Tennis Management</p> <p>Finance - £4653 received since April. 76 paid members: 62 adults and 14 juniors. 109 bookings at £5.50 = £599.50 minus fees. Coach £800.</p> <p>Netting - Netting has been installed down the sides of the courts.</p> <p>Resurface – Absolute have turned down the job of rebonding the courts. LL researching different companies and liaising with Absolute.</p>	
033	<p>Pavilion Development & Car Park</p> <ul style="list-style-type: none"> • On schedule. • Garden for Little Explorers new area has been landscaped. • Fencing installed for Les. • Groundsman needs more storage space. Possibly an outside shed for storing lining markers and mowers. Deferred to Pavilion Working Group. 	
034	<p>Inspection of the Playground – CBC report</p> <p>Roundabout – Deferred</p> <p>Schedule of work - SA to review the inspection report from CBC and create a schedule of work. Deferred to next meeting. SH to review the swing in the playground as it is presently broken.</p>	<p>SA SH</p>

	<p>Park Facilities for Younger Children – it was noted that new equipment has been added to the play area. SH to review the equipment, notably the slide and den underneath. LL to ask the decorator, for the refurbishment, to look and quote for repainting. JT to email the resident regarding the play area.</p>	<p>SH/LL</p> <p>JT</p>
035	<p>Trees at Robson Field Email received from GCC regarding ownership of the trees running along the boundary of Robson Field. Please see appendix A.</p> <p>As suggested in the email from GCC, JG to report the problem with the trees at: https://www.gloucestershire.gov.uk/prow/report-a-problem/</p> <p>It was noted that the issues with the trees was initially brought to PPC's attention after JG requested a local tree surgeon to carry out a survey of the trees.</p>	<p>JG</p>
036	<p>Sensory Garden</p> <ul style="list-style-type: none"> • Watering is fine • Blue Sign – JG to review LL's suggestion of a new pole with a sign from Jaz media. 	<p>JG</p>
037	<p>Wildflower garden JG to review the recent work by Modica. Vandalised sign replaced.</p>	<p>JG</p>
038	<p>Living Christmas Tree Tree taken down by Prestbury Volunteers. CK to take out stump as recommended by JG. A discussion took place regarding the tree. JG to ask a local resident to sponsor a new tree.</p>	<p>JG</p>
039	<p>Dog Poo Bag Dispensers A discussion took place regarding poo bags. It was agreed that 900 bags would be purchased and added to the dispensers. JG to liaise with the groundsman regarding filing the boxes.</p>	<p>JG</p>
040	<p>Complaints from resident – MH visited resident on 03.07.24 regarding his complaint.</p> <ul style="list-style-type: none"> • Holes left by removal of goal posts – CK constructing new covers. • Weeds growing on Prestbury Road - CK to cut back. • Weeds growing along Laurel Drive to be cut back. • Old Muga -work in progress. • JG to liaise with CK regarding goalposts going back up as Prestbury Rovers have requested goals to go up now as they are pre-season training. 	<p>JG</p>
041	<p>MUGA -update on brush Deferred. LL to liaise with HB regarding a brush on the back of a mower.</p>	<p>LL/HB</p>
042	<p>Village Green – update SH outlined GCC's response – PPC need to submit a plan for the village green for consideration. SH to consider a design.</p>	<p>SH</p>
043	<p>Memorial Benches Memorial bench to be installed by CK. Barley Road Field broken bench – CK stated it needed a carpenter. LL to repair.</p>	
044	<p>Football Competition Very successful with positive feedback received. 40 teams played with 400 children. Thanks were expressed to PPC for the use of the playing fields, changing rooms, marking of the fields and use of the office and compound for storage.</p> <p>A discussion took place regarding the tournament. It was noted that more bins were required for next year.</p>	

045	Old MUGA CK bought seed but was unable to reseed in spring due to the bad weather and work constraints. A discussion took place regarding a solution. LL to liaise with contractor regarding tarmacking the goal areas.	LL
046	Current and Future Playing Field Facilities MH stated that prompted by a councilor's suggestion for Padel facilities on the playing field, and in the absence of a parish plan, a 3–5-year vision for the playing fields should be agreed. MH requested volunteers to consider a plan. MH to draft plan.	MH
047	Process for Raising New Requirements It was agreed that any ideas for new facilities needed to be presented to Facilities Management.	
048	Robson Field – signposts JG liaised with HEB regarding these signs and they are on the computer.	
049	New Noticeboard Roberts Road A discussion took place regarding installing the new noticeboard and whether it would fit the present posts.	
050	Planter for Windyridge It was noted that two residents had offered help but only one had emailed the clerk. It was noted that realistically 4/5 helpers would be required based on advice from Prestbury Planters. JG has spoken to Prestbury Planters and stated they are willing to initially plant the planter. JT to contact the resident who emailed in and ask if she can find more volunteers.	JT
051	Aluminum Goalposts A discussion took place regarding goalposts, and it was agreed not to purchase aluminum goalposts due to the main issue of storage and security of the compound.	
052	Budget Wish List Ideas need to be accumulated.	
053	Football Storage Unit A discussion took place regarding storage, but it was unclear what Prestbury Phantoms could offer. LL suggested a compound by the existing MUGA using fencing left over from the installation of the MUGA. The approximate cost to install = £450 with the additional costs of gate posts. Installing this compound would solve the problem of storage of the netball posts. LL to provide quotes for all costs for compound adjoined to the MUGA.	LL
054	Matters for Consideration (not to be discussed) None.	
	The meeting closed at 11.56 am	
	Date of next meeting: 12th August 2024 10am	

Appendix A

Email received by Cllr Jan Foster from GCC on June 24th 2024 regarding ownership of the trees running along the boundary of Robson Field:

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If so, then there is a Public Footpath (CHP16) running along it, and so this Council would have certain responsibilities to ensure the footpath was available for safe use. However, in terms of a landowner, it does appear that part does have a registered owner and part does not. The registered section to the eastern end (GR343246) is registered to an individual in New Mexico, USA.

With regard to the unregistered section, you/the Parish would need to speak with Land Registry or seek a Legal view as to a likely owner - including whether the adjoining owners have any 'riparian ownership' there.

If there's a maintenance issue with the path, a report can be filed through: <https://www.gloucestershire.gov.uk/prow/report-a-problem/>

Sorry it's not a complete answer, but I hope it helps.

Regards,

Karen

Karen Brookes Pearman
Asset Data Team Leader (Highway Records & DMMO)

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