

Meeting of the Allotment Committee

You are hereby summoned to a meeting on **Thursday 25 July 2024** at **10:30** in the Parish Office
Jane Tetley – Proper Officer to the Council

Item No. Allot24/	AGENDA	
011	Apologies	
012	Declarations of Interest	
013	Approval of 23 May 2024 Allotment Committee meeting minutes	
014	Matters arising not on the agenda.	
015	Public session to provide members of the public and/or press with the opportunity to comment on items on the agenda or raise items for future consideration. This session shall not exceed fifteen minutes and each member of the public shall not speak for more than three minutes.	
*016	Plot Report from Allotment Representatives	AR
*017	Waiting List, Plots of Concern and Vacant Plots update	Chair/All
018	Allotment Representatives (AR) Role and selection/election of AR – discussion & document development	Chair
019	Infrastructure & Maintenance:	
/1	Water – meter reading and bill update	AR
/2	Shed removal – plots 45 & 46	All
/3	Fence – Blacksmith Lane boundary update.	Chair
020	Matters for future consideration – opportunity for committee members to raise items for future consideration.	All
	Date of next meeting 26 September 2024 @10.30 in the Parish Office	

* Items will be moved to the end of agenda if public in attendance to protect the privacy of individual tenants whose cases are to be discussed. Chair will adjourn the meeting for the public to leave.