

PRESTBURY

PARISH COUNCIL

Parish Council Office - The Pavilion - New Barn Close – Prestbury – Cheltenham – GL52 3LP

**You are hereby summoned to a meeting of the Prestbury Parish Council
to be held on Monday 17th June 2024 at 19:00 at Pavilion, New Barn Close**

Jane Tetley Parish Clerk

AGENDA		
PPC24/020	Welcome to the meeting, apologies for absence	Chair
021	Declarations of interest	All
022	Approval of the minutes from the PPC meeting of 20 th May 2024	Chair
023	Matters arising not on the agenda	Chair
024	Public session to provide members of the public and/or press with the opportunity to comment on items on the agenda or raise items for future consideration. This session shall not exceed fifteen minutes and each member of the public shall not speak for more than three minutes.	Chair
025	Receive County and Borough Councillor Reports – request for reports sent on 11.06.24. Links for the reports: Stephan Fifiel: https://stephanfifiel.com/blog Stan Smith: https://www.pab.org.uk/latest-news-blog/ Jan Foster – TBC	
026	Receive Committee Reports – Finance and General Purposes <ul style="list-style-type: none"> - Approval of May financial statements (circulated with the agenda 11.06.24) - Receive the internal audit report, the comments and recommendations (circulated 11.06.24) - Approve the Governance Statement 2023/24 – page 4 of the Annual Governance and Accountability Return 2023/24 (circulated 11.06.24) as recommended by F & GP. - Approve the Accounting Statement 2023/24 -page 5 of the Annual Governance and Accountability Return 2023/24 (circulated 11.06.24) as recommended by F&GP. - Review and Approve the Risk Assessment (circulated 11.06.24) as recommended by F&GP. - Approve New Financial Regulations as recommended by F&GP (circulated 11.06.24) 	MH
027	Receive Committee Reports – Allotments	PK
028	Receive Committee Reports – Facilities Management Approve expenditure of £5200 plus VAT to pressure wash the two tennis courts, apply bonding application and recolour and line allowing another 3-5 years of play.	JG
029	Receive Committee Reports – Planning	HB
030	Receive Pavilion and Car Park Working Group – update report	LL

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031	Consider a request for a review of committee responsibilities and terms of reference.	MH
032	Consider email space and the need to delete emails or purchase more space.	PK
033	Receive report form CT on the cycle path on Evesham Road.	CT
034	Parish Reports – only by exception and only if a critical issue needs to be raised.	All
035	Matters for future consideration	All
	Date of next meeting – 15th July 2024	