

PRESTBURY

PARISH COUNCIL

Parish Council Office - The Pavilion - New Barn Close – Prestbury – Cheltenham – GL52 3LP

You are hereby summoned to a meeting of the Finance & General Purposes Committee to be held on 7th June 2024 at 10am in the Parish Office.

Jane Tetley Proper Officer

AGENDA		
FGP24/001	Welcome to the meeting, apologies for absence	MH
002	Election of Vice Chairman as per the TORS	MH
003	Declarations of Interest	All
004	Approval of the minutes of the meeting held on 9th May 2024	All
005	Matters arising not on the agenda	All
006	Financial Statements <ul style="list-style-type: none"> • Approve financial statements for May 2024 • Receive Tennis Finance Update • Approve New Financial Regulations 	MH MH JT
007	Decide Schedule of meetings as per the TORS	All
008	Receive Banking Update <ul style="list-style-type: none"> • bank accounts 	JT
009	Receive Update on Electricity Contract	JT
010	Receive Update on Phone and internet Contract	JT
011	Receive Update on Pavilion Development & Car Park	NA
012	Receive Update on Prestbury Sign Graffiti	MH
013	Receive Update on Responsibility for Land near Robson Field	MH
014	Receive and Consider New Café and LE Contract	MH
015	Annual Governance and Accountability Return (AGAR) <ul style="list-style-type: none"> - To note the internal audit report, the comments and recommendations if available. Clerk meeting with internal auditor on 05.06.24 - To approve the Governance Statement 2023/24 – page 4 of the Annual Governance and Accountability Return 2023/24 (circulated 30.05.24) - To approve the Accounting Statement 2023/24 -page 5 of the Annual Governance and Accountability Return 2023/24 (circulated 30.05.24) - Review and Approval of the Risk Assessment (circulated 30.05.24) 	JT
016	Consider and Approve Meeting Agenda The agenda must inform councillors of exactly what they need to do for each agenda item i.e Decide/Consider (action needed) Approve (the minutes) Receive (items for information)	

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017	Consider and Approve Committee TOR and Formation	MH
018	Decide Staffing Committee Membership	MH
019	Matters For Consideration at next meeting	
	Date of next meeting: TBC	