

Meeting of the Allotment Committee

You are hereby summoned to a meeting on **Thursday 23 May 2024** at **10:30** in the Parish Office
Jane Tetley – Proper Officer to the Council

Item No. Allot24/	AGENDA	
001	Apologies	
002	Resignation of Chair 2023 – 2024 session, elect Chair for 2024-2025 session	
003	Approval of 21 March 2024 Allotment Committee meeting minutes	
004	Matters arising not on the agenda.	
005	Public session to provide members of the public and/or press with the opportunity to comment on items on the agenda or raise items for future consideration. This session shall not exceed fifteen minutes and each member of the public shall not speak for more than three minutes.	
*006	Plot Report from Allotment Representatives	AR
*007	Waiting List, Plots of Concern and Vacant Plots update	Chair/All
008	Allotment Representatives (AR) Role and selection/election of AR – document development	
009	Infrastructure & Maintenance:	
/1	Water – meter reading and water bill update	AR
/2	Trees – update on works	All
/3	Fence – Blacksmith Lane boundary. Site security	
010	Matters for future consideration.	All
	Proposed date of next meeting 25 July 2024 @10.30 in the Parish Office	

* Items will be moved to the end of agenda if public in attendance to protect the privacy of individual tenants whose cases are to be discussed. Chair will adjourn the meeting for the public to leave.