

Meeting of the Allotment Committee

You are hereby summoned to a meeting on **Thursday 21 March 2024** at **10:30** in the Parish Office
Jane Tetley – Proper Officer to the Council

Item No. Allot23/	AGENDA	
055	Apologies	
056	Declarations of interests	
057	Approval of the 25 January 2024 Allotment Committee meeting minutes	
058	Matters arising not on the agenda.	
059	Public session to provide members of the public and/or press with the opportunity to comment on items on the agenda or raise items for future consideration. This session shall not exceed fifteen minutes and each member of the public shall not speak for more than three minutes.	
060*	Plot Report from Allotment Representatives	AR
061*	Waiting List, Plots of Concern and Vacant Plots update	Chair/All
062	Security of the Blacksmith Lane Allotment Site	All
063	Allotment Committee Terms of Reference review	All
064	Allotment Representatives (AR)	
/1	Role of AR	All
/2	AR – how chosen/elected	All
065	Terms and Conditions – discuss any changes required. Link to current version Terms and Conditions	All
/1	Fruit trees – the size and number of fruit trees on the site (particularly apple)	All
066	Infrastructure & Maintenance:	
/1	Water – meter reading and water bill update	AR
/2	Trees on allotment site	All
067	Matters for future consideration.	All
	Proposed date of next meeting 23 May 2024 @10.30 in the Parish Office	

* Items will be moved to the end of agenda if public in attendance to protect the privacy of individual tenants whose cases are to be discussed. Chairman will adjourn the meeting for the public to leave.