

**You are hereby summoned to a meeting of the Facilities Management Committee
to be held on Monday 12th February 2024 at 10:00 at the PPC Office
Jane Tetley Parish Clerk**

AGENDA		
FM24/219	Welcome to the meeting, apologies for absence	JG
220	Declarations of interest	All
221	Approval of the minutes of the meeting held on 8 th January 2024	All
222	Matters arising: not covered on the agenda	
223	Groundman's report and priorities: <ul style="list-style-type: none">Utility meter readingPurchase of brush for MUGA	JT
224	First Aid Training 17.02.23 – 9-1pm at WI 09.03.23 – 9-1pm at WI	SH
225	Sign for New Barn Lane	NA
226	Tennis Management <ul style="list-style-type: none">8 tennis members who have not paid – update HEB.Tennis courts - consider whether the courts are cleaned in Feb.Resurface of courts – consider when this will take place in the year.Spot-check regarding safeguarding by the LTA.Boards in the pavilion or noticeboard next to courts. Notice board costs in the region of £555.	HEB
227	Pavilion Development – update	NA
228	Inspection of the Playground – update	JT
229	Trees at Robson Field <ul style="list-style-type: none">Update from MH regarding email to Bovis Homes.	MH
230	Dog Mess on Playing Fields <ul style="list-style-type: none">Update on recyclable bottle scheme	HB
231	Village Green –update	JG
232	Asset Register Review <ul style="list-style-type: none">Update from JG regarding liaising with internal auditor	JG
233	Complaints from the public <ul style="list-style-type: none">To consider a complaint from a member of the public regarding the kissing gate at the main entrance to the playing field.To consider the removal of the hedge running parallel to the Laurel Drive fences.	JT

234	Green Flag Award -update	HB
235	Bus Shelter – Finchcroft Lane, including removal of the adjacent bench	JG/JT
236	Car Park <ul style="list-style-type: none"> Report from Car Park Working Group Race week action plan 	JG/NA
237	Sensory Garden <ul style="list-style-type: none"> Further artwork 	SA/JG
238	Wildflower Garden - update	JG
239	Football Matches To consider any required action resulting from cancelled matches on 18.01.24 but the away team trained on our pitch.	JT
240	Memorial Benches <ul style="list-style-type: none"> New bench being delivered on 08.02.24. Request for further bench to be installed. Plan for benches. 	JT
241	Drains To consider required action regarding the recent blocked drains	JT
242	Request for Signs by Little Explorers To consider a request from a person on the LE's committee to put up banners advertising LE	
243	Barley Road Field Fruit Trees - update	JT
244	Christmas Tree - update	JG/JT
245	Playing Field Running Track <ul style="list-style-type: none"> Grass bordering track needs attention Repairs to track 	JG/ HEB
246	Removal of Hedgerow along A435 To consider response from PPC	
247	Matters for Further Consideration (not for discussion)	All
	Date of next meeting: 11th March 2024 10am	