

**You are hereby summoned to a meeting of the Facilities Management Committee  
to be held on Monday 8<sup>th</sup> January 2024 at 10:00 at the PPC Office  
Jane Tetley Parish Clerk**

| AGENDA          |   |     |
|-----------------|---|-----|
| <b>FM23/196</b> | <b>Welcome</b> to the meeting, apologies for absence  | JG  |
| <b>197</b>      | <b>Declarations of interest</b>   | All |
| <b>198</b>      | <b>Approval</b> of the minutes of the meeting held on 11 <sup>th</sup> December 2023  | All |
| <b>199</b>      | <b>Matters arising:</b> not covered on the agenda   |     |
| <b>200</b>      | <b>Groundman's report and priorities:</b> <ul style="list-style-type: none"> <li>Utility meter reading</li> </ul>                                 | JT  |
| <b>201</b>      | <b>First Aid Training</b><br>17.02.23 – 9-1pm at WI<br>09.03.23 – 9-1pm at WI   | SH  |
| <b>202</b>      | <b>Sign for New Barn Lane</b>   | NA  |
| <b>203</b>      | <b>PAT – Little Explorers, pavilion and yard</b><br>Report from inspection on 04.01.23  | JT  |
| <b>204</b>      | <b>Tennis Management</b>  | HEB |
| <b>205</b>      | <b>Pavilion Development</b> – update  | NA  |
| <b>206</b>      | <b>Inspection of the Playground</b> – update <ul style="list-style-type: none"> <li>Inspection reports – JG to outline report received</li> </ul> | JG  |
| <b>207</b>      | <b>Trees at Robson Field</b> <ul style="list-style-type: none"> <li>Update from MH regarding email to SF.</li> </ul>                              | MH  |
| <b>208</b>      | <b>Dog Mess on Playing Fields</b> <ul style="list-style-type: none"> <li>Update on recyclable bottle scheme</li> </ul>                            | HB  |
| <b>209</b>      | <b>Village Green</b> –update  | JG  |
| <b>210</b>      | <b>Old MUGA Refurbishment</b> <ul style="list-style-type: none"> <li>Update from MH regarding liaising with CK</li> </ul>                         | MH  |
| <b>211</b>      | <b>Asset Register Review</b> <ul style="list-style-type: none"> <li>Update from JG regarding liaising with internal auditor</li> </ul>            | JG  |
| <b>212</b>      | <b>Christmas Tree lights</b> - update   | JG  |
| <b>213</b>      | <b>Green Flag Award</b> -update   | HB  |
| <b>214</b>      | <b>Bus Shelter</b> - update   | MH  |
| <b>215</b>      | <b>Car Park</b>   | JG  |

# PRESTBURY

P A R I S H C O U N C I L

Parish Council Office - The Pavilion - New Barn Close – Prestbury – Cheltenham – GL52 3LP

|     |  |       |
|-----|--|-------|
|     | <ul style="list-style-type: none"><li>• Potholes next to entrance. To consider more gravel. (River Flint)</li><li>• Car Park Working Party</li></ul> |       |
| 216 | <b>Sensory Garden</b><br>Further artwork to be considered.   | SA/JG |
| 217 | <b>Bench on Noverton Estate on CBC Land</b>  | JG    |
| 218 | <b>Matters for Further Consideration (not for discussion)</b>  | All   |
|     | <b>Date of next meeting: 12th February 2024 10am</b>   |       |