

Prestbury Parish Council Minutes

Held on Monday 18th December 2023 at 7pm held at the Pavilion, New Barn Close

Members Present: Cllrs: M Hansen (MH) Chair, Nick Atty (NA) Vice Chairman, Sandra Attwood (SA), K Bishop (KB), H Breach (HB), J Gardner (JG), S Hope (SH), C Hunt (CH) and V Russell (VR).

In attendance: J Tetley Parish Clerk (JT), Stan Smith, Borough Councillor (SS) and 4 members of the public.

The meeting was opened at 7pm.

Item no.	Item	Action
23/140	Welcome by Chairman. Apologies received and accepted from P Kennard (PK), C Taylor (CT), P Whitton (PW), Ian Bassett Smith, Borough Councillor (IBS) and Stephan Fifield, County Councillor (SF).	
141	No Declarations of Interest.	
142	The minutes of the Full Council Meeting held on 20 th November 2023 (previously circulated) were approved by the Council unanimously (SH proposed and SA seconded) and were signed by MH as an accurate record.	
143	<p>Matters arising from the minutes not covered in the agenda:</p> <ul style="list-style-type: none"> • A member of the public previously requested borough and county councillor reports to be published on the website prior to the meeting. A link will be provided to the respective websites of the councillors where relevant reports can be viewed if available. <p>Stephan Fifield: https://stephanfifield.com/blog</p> <p>Stan Smith: https://www.pab.org.uk/latest-news-blog/</p>	
144	<p>Adjournment to Allow for Questions from the Public</p> <p>A planning application for Spring Lane was discussed.</p>	
145	<p>Borough and County Councillor Reports</p> <p>SS and IBS – Borough Councillors</p> <p>No report received from SS or IBS.</p> <p>SS stated that Idsall Car Park was for sale for £100k with planning permission.</p> <p>SF - County Councillor</p> <p>MH outlined SF's report circulated prior to the meeting to all councillors.</p>	
146	Committee Reports – F&GP (MH)	

	<ul style="list-style-type: none"> The accounts for the month of November 2023 (previously circulated) were APPROVED by the council. Proposed by JG & seconded by HB with no questions. MH outlined the minutes of the F&GP meeting held on 7th December 2023 which are available on the website. It was noted that F&GP deemed the level of information for transactions to be sufficient and KB continues to monitor all payments in her role as financial monitoring officer. 	
147	<p>Committee Reports – Allotments (MH in PK’s absence)</p> <p>Current number of residents on the waiting list is 53 (24 are Prestbury residents). List still closed to non-Parish applicants. One new tenant this month.</p> <p>Larger fruit and nut trees have been cut down on three plots by the Allotment Representatives - Allotment Committee thanks them for their continuing hard work. Petrol chipper to be hired in new year to shred branches and the wood chippings will be used on the allotments - recycling in action.</p>	
148	<p>Committee Reports - Facman (JG)</p> <ul style="list-style-type: none"> JG outlined the FacMan minutes of the meeting held on 11th December 2023 which are available on the website. First aid training has been organised by SH on the following dates: 17th February 2024 9-1pm and 9th March 9-1pm at the WI hall in Prestbury. The training is open to the public along with councillors and staff. New artwork has been installed in the sensory garden. The cut Christmas tree was installed on 1st December unfortunately there is a problem with the lights. NA to review. JT to contact DBF. The Green Flag Award scheme was discussed and there was a consensus to look favourably on this scheme by the council. It was noted that the PPC’s car park has several issues that need attention, for example, EV Charging points, lighting, CCTV, potholes and a possible extension. It was agreed that a working party was required to review these issues. VR volunteered to be chairman; JG with CH volunteered to be part of the committee. NA and MH to attend first meeting. 	
149	<p>Committee Reports – Planning (HB)</p> <ul style="list-style-type: none"> 6 applications – no objection to 5. Objection to Green Acre Spring Lane, Prestbury Cheltenham Gloucestershire GL52 3BW Ref. No: 23/01618/PIP. 5G Mast on Barley Road – the application has been rejected by CBC but the agent for the mast has appealed the decision. 13.12.23 is the deadline for this appeal. Planning committee have commented that there are more favourable locations and have offered to meet with the developer to discuss. To date they have not responded. The planning committee did not object to the 5G mast planned for the car park at the racecourse. 	
150	<p>Budget and Precept Proposals</p> <p>Budget – JG outlined the budget for 24/25 circulated prior to the meeting on 07.12.23 and attached to these minutes. A discussion took place regarding the budget.</p> <p>JG proposed approval of the budget for 24/25. HB seconded the proposal and all members voted in favour of approving the budget.</p>	

	<p>Precept – JG outlined the proposal for the increase in the precept for 24/25, all documents circulated prior to the meeting on 07.12.23. It was noted that the F & GP Committee had discussed a proposed increase extensively at their meeting and recommended a 6% increase in the precept generating an income from the precept of approximately £113255.70. (the tax base was unknown for this meeting).</p> <p>A discussion took place regarding the proposed increase.</p> <p>SH proposed an increase of 6% generating an income from the precept of £113255.70. SA seconded the proposal. 7 members voted in favour of the proposal and 2 members abstained.</p> <p>Ear marked Reserves – JG outlined the reserves, all documents circulated prior to the meeting on 07.12.23 and attached to these minutes.</p>	
151	<p>Pavilion Development Working Group (PDWG) NA gave the following update:</p> <ul style="list-style-type: none"> • The architect, Michael Lumley, has surveyed the building and produced plans of what is currently there and is now developing plans of the intended development. • Currently working on planning permission submission. • Intend to consult with Little Explorers after final plans have been finalised. <p>Q) How will vehicles gain access to the site? A) It will be reviewed and made to work.</p>	
152	<p>Policies</p> <p>Biodiversity – posted on the website in draft form prior to the meeting. SH outlined the policy and proposed acceptance of the draft. In 2024 the action plan needs to be further reviewed and is a work in progress. PPC intend to implement the policy and further consideration will be given to it by the Facilities Management Committee.</p> <p>NA proposed accepting the draft policy. CH seconded the proposal and all members voted in acceptance of the draft policy.</p> <p>Hospitality – MH advised that a separate policy for hospitality was not required but advised all councillors to review the Code of Conduct Page 11 on the PPC website to refresh their knowledge on gifts and hospitality.</p> <p>Fire and Safety – posted on the website in draft form prior to the meeting. HB proposed approval of the policy. SA seconded the proposal and all members voted in favour.</p>	
153	<p>Parish Reports -only by exception and only if a critical issue needs to be raised. None.</p>	
154	<p>Matters for Future Consideration (not for discussion)</p> <ul style="list-style-type: none"> • Opening times for Christmas and New Year. The office will close on December 22nd and reopen on 2nd January 2024. • Authorisation for payments over £25 to be discussed at F&GP. 	
	The meeting closed at 20.11pm	
	Date of next meeting: Full Council Meeting 7pm 15^h January 2024 at the Pavilion	