

**You are hereby summoned to a meeting of the Facilities Management Committee
to be held on Monday 11th December 2023 at 10:00 at the PPC Office
Jane Tetley Parish Clerk**

AGENDA		
FM23/168	Welcome to the meeting, apologies for absence	JG
169	Declarations of interest	All
170	Approval of the minutes of the meeting held on 13 th November 2023	All
171	Matters arising: not covered on the agenda	
172	Groundman's report and priorities: <ul style="list-style-type: none"> Utility meter reading MUGA Maintenance schedule 	JT
173	First Aid Training	SH
174	Sign for New Barn Lane	NA
175	PAT – Little Explorers, pavilion and yard	JT
176	Biodiversity policy	JT/SH
177	Tennis Management <ul style="list-style-type: none"> Update from CH regarding committee meeting Cleaning of courts for Feb 	
178	Pavilion Development - update	NA
179	Sensory Garden <ul style="list-style-type: none"> Update 	SA
180	Inspection of the Playground – update <ul style="list-style-type: none"> Painting of children's play equipment/gates Inspection reports 	HEB
181	Trees at Robson Field <ul style="list-style-type: none"> Update from MH regarding email to SF. 	
182	Dog Mess on Playing Fields	HB
183	Village Green –update	JG
184	Benches <ul style="list-style-type: none"> Opposite war memorial - update Behind Noverton Estate - update Racecourse roundabout - update 	JG JG JG
185	Old MUGA Refurbishment <ul style="list-style-type: none"> Update from MH regarding liaising with CK 	MH

186	MUGA – professional clean	JT
187	Asset Register Review <ul style="list-style-type: none"> Update from JG regarding liaising with internal auditor 	JG
188	Winter Action Plan <ul style="list-style-type: none"> Salt bags 	JT
189	Christmas Tree update	JG
190	Green Flag Award -update	HB
191	Bus Shelter <ul style="list-style-type: none"> Further consideration 	JG
192	Car Park <ul style="list-style-type: none"> Consider options 	JG
193	RHS tree for Barley Field	JT
194	EV Charging Points	HEB
195	Matters for Further Consideration (not for discussion)	All
	Date of next meeting: 8th January 10am	