

Minutes of the Allotment Committee Meeting

Held on **Thursday 3 August 2023** at **10:30** in the Parish Office

Jane Tetley – Proper Officer to the Council

Attendees: Councillors: Kate Bishop (KB) Acting Chairman, John Gardner (JG).

Allotment Representatives (AR): Brian Cousins (BC)

In attendance: Cllr Nick Atty - Vice Chairman of PPC (NA)

Item No. Allot23/	Minutes	Action
013	Apologies Cllr. Sandra Attwood (SA), Cllr. Penny Kennard (PK) and Dave Jackson (DJ) Cllr. Nick Atty attending meeting as Vice Chairman of Prestbury Parish Council.	
014	Declarations of interests - none	
015	Minutes of previous meetings – Minutes 25 May 2023 were accepted	
016	Matters arising from minutes not covered in the agenda – a discussion took place concerning the open day on plot 16a, it was noted that the PPC had not been made aware of this happening, therefore it had not been authorised by PPC. This should be borne in mind for any future events. Concerns were raised around parking on the site, however as it happened this did not occur. BC had been asked if every allotment holder could receive a copy of the PPC allotment minutes. This would not be viable/necessary, but BC volunteered to put a copy in both noticeboards. Produce Show an enquiry had been received as to whether or not a produce show was taking place this year. This is will not be happening, but BC pointed out the Cheltenham and District Horticultural Society are holding their annual competition in the Pump rooms at the end of August, perhaps tenants could enter this. Enquiry to be made Notice board by pedestrian entry/Water tank 8, lock broken, needs replacing. Locksmith to be contacted if Craig cannot repair it.	
017	Adjournment to allow for questions from the public (15 minutes) No members of the public present.	
018	Report from Allotment Representatives (AR) Report from BC was received, including plots of concern. *Committee members see Appendix 1/03August2023	

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019	Waiting List and Vacant Plots update There are 45 people on the Waiting List (WL)	
020	Terms & Conditions – It was stressed that under T&Cs that at least 75% of any plot should be a cultivated area. Consideration given to the following 1) Ponds – Defer discussion to next meeting. 2) Fruit trees – as above	
021	Infrastructure & Maintenance:	
/1	Water – Meter reading estimated at 08384. BC to get accurate reading.	BC
/2	Trees – JG advised that a tree specialist is visiting the parish shortly. JG to arrange for specialist to visit the Allotments to include trees there in his report	JG
/3	Gravel – No further gravel delivery required at the moment.	
/4	Toilet – Discussion deferred to the next meeting	
022	Matters for future consideration. None	
	Date of next meeting – 28 September 2023 @ 10:30 in the Parish Office. <i>Please check the Prestbury Parish Council website Events calendar for any changes to date/time.</i>	PK

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