

Prestbury Parish Council Minutes

Held on Monday 17th April 2023 at 7pm held at the Pavilion, New Barn Close

Members Present: Cllrs: M Hansen (MH) Chair, C Taylor (CT) Vice-Chair, Sandra Attwood (SA), Nick Atty (NA), K Bishop (KB), H Breach (HB), C Hunt (CH), P Kennard (PK), D Taylor (DT,) P Weir (PW) and P Whitton (PMW).

In attendance: J Tetley Parish Clerk (JT) and one member of the public.

The meeting was opened at 6.37pm.

Item no.	Item	Action
23/200	Welcome by chairman. Apologies received and accepted from J Gardner (JG), Ian Bassett Smith, Borough Councillor, Stephan Fifield County Councillor (SF) and J Payne Borough Councillor (JP).	
201	No Declarations of Interest.	
202	The minutes of the Full Council Meeting held on 20 th March 2023 (previously circulated) were unanimously approved by the Council and were signed by MH as an accurate record.	
203	Matters arising from the minutes: all covered in the agenda.	
204	Adjournment to Allow for Questions from the Public No questions.	
205	<p>Borough and County Councillor Reports</p> <p>JP – Borough Councillor JP’s report was circulated prior to the meeting to all councillors. No questions from councillors.</p> <p>SF - County Councillor SF’s report was circulated prior to the meeting to all councillors. HB asked whether SF had responded to a request to review Priors Road for resurfacing as several residents had highlighted the poor state of the road. MH to liaise with Cllr C Hay, County Councillor for All Saints and Oakley Division.</p>	MH
206	<p>Parish Councillor Reports</p> <p>KB – Met with police regarding suitable locations for the speed camera. PPC are eligible for one free camera from the community speed watch fund, normal price £500. 4 locations were reviewed – New Barn Lane, Swindon Lane, Prestbury Road and Evesham Road up to the racecourse from Webb’s. Costs involved include:</p>	

	<ul style="list-style-type: none"> • Postage for any letter sent out by the police informing people of their speeding offence. 2 letters are sent before a visit is made by the police for repeat offenders. • £150 maintenance fee pa, free for the first year. <p>A discussion took place regarding the speed camera, speeding and the process of sending letters. Decision deferred until further information is received from the police.</p>	
207	<p>Committee Reports – F&GP (MH) Approval of financial reports – The accounts for the month of March 2023 (previously circulated) were APPROVED by the council. PK noted that the water meter readings were inaccurate as the water company would not accept that the water for the allotments is turned off during winter.</p> <p>It was noted that PPC have been informed by CBC of extra CiL payments totalling £6178.50 k to be awarded in April 2023.</p>	
208	<p>Committee Reports – Allotments (PK) PK outlined an update from allotments:</p> <ul style="list-style-type: none"> • All tenants have been advised that their rent for 23/24 is due. Emails sent to all tenants and notices displayed on the allotment and main noticeboard. • 11 plots available for new tenants. 	
209	<p>Committee Reports - Facman (MH)</p> <ul style="list-style-type: none"> • The Coronation Competition was outlined by HB. A discussion took place regarding the competition. NA proposed that the prize money and administration costs totalling approximately £300 be covered either by a grant from CBC or from the PPC's contingency fund. PMW seconded the proposal, and all voted in favour. • Living Christmas Tree – the donor for the tree has requested that it remains an anonymous donation. It was agreed that there was no requirement for a plaque but a thank you would be posted on the website when the tree has been planted for the generous donation from an anonymous donor. • Litter-picking – it was proposed that all councillors would have responsibility once a month for the litter-pick. PMW volunteered for April. HB volunteered for August. It was agreed that it would be allocated each month at the full council meeting. • Proposal to set aside £25k for the first stage of the pavilion development. NA outlined the proposal circulated prior to the meeting, the first stage of the refurbishment includes the changing rooms, showers, toilets and referee's room. It was noted that the £25k would come from the CiL payments already received. HB has applied for a grant from GCC which would need to be match funded from PPC. • CT proposed accepting the proposal. SA seconded the proposal and all voted in favour. • NA added that the working group would now start the process of finding a building contractor, choose a planning consultant and review separate projects in conjunction with the development, for example, better insulation for the loft and solar panels on the roof. 	
210	<p>Committee Reports – Planning (HB) 8 applications – one objection regarding the 5G mast proposed for Barley Road on the grounds of location. Q) Have we offered any alternatives to the location? A) It was noted that this was not the role of the planning committee.</p>	

	Q) Do CBC still object to unauthorised advertising on PPC's railings? A) Yes, although there are special considerations. PPC can use the railings to advertise PPC events but only for a limited period.	
211	Pavilion Development Working Group (PDWG) Covered under item 209.	
212	Net Zero Plan – Working Group MH proposed approving the TORS for the Net Zero Working Group. CH seconded the proposal and all voted in favour. No questions regarding the minutes previously circulated. It was noted there was no requirement for minutes to be posted on the website. Next meeting 28 th April 2pm, NA to attend.	
213	PUC Trustees KB's term of office ends at the end of April. CH nominated KB for another term of office. NA seconded the proposal and all voted in favour. MH to inform PUC.	MH
214	Course Training DT attended 'Being a Better Councillor' online and gave verbal feedback. JG and SA attended in person and SA gave feedback. All councillors agreed it was worthwhile. Councillors to let JT know if they would like to attend a course. Defibrillator Training Defib training took place at the WI which was well attended. The trainer is willing to provide further sessions if required. SA to liaise with trainer regarding leaflets from the session. Q) How do people know where the defibs are? Would notices be appropriate? A) When you ring 999 you are told where the nearest defib is. CT added that first aid training would be useful for all councillors and staff. SA to ask her contact at St Johns Ambulance for advice on what is required for a first aid box.	SA SA
191	AOB <ul style="list-style-type: none"> KB asked if the asset register was up to date. It was noted that the asset register must be updated every year for the internal audit. JT to send KB a copy. HB added that the new defib would now be installed at the Park Stores on New Barn Lane. It was noted that the MUGA was used extensively by children during the Easter Holidays and that it had been a very successful community engagement project. In future all communication regarding this project needs to stress every time that the MUGA cannot be booked for free sessions as several residents contacted the office trying to book. 	JT
	The meeting closed at 8pm	
	Date of next meeting: Annual Meeting 6pm 15th May 2023 at the Pavilion Full Council Meeting 7pm 15th May 2023 at the Pavilion	