

Finance & General Purposes Committee Minutes

Held on Thursday 6th April 2023 at 10am at The Pavilion, Prestbury

Members Present: Cllrs: C Taylor (CT), K Bishop (KB), and P Kennard (PK).

In attendance: J Tetley (JT) Parish Clerk and H Bridger (HEB) Administration Assistant

The meeting was opened at 10am

Item	Item	Action
175	Apologies received from M Hansen (MH) and H Breach (HB). In the absence of MH (chair), CT proposed KB to chair the meeting and PK seconded the proposal.	
176	Declarations of Interest - None were received.	
177	Minutes of the F&GP Meeting held on 9 th March 2023 (previously circulated) were unanimously approved by the F&GP Committee and signed by KB as an accurate record.	
178	Matters arising: 159 – regarding opening a savings account KB to investigate what accounts other councils use and JT to ask GAPTC.	KB & JT
179	Financial Statements for March – Questions were answered, and payments clarified. Approved and signed by the chair. It was noted that some tennis players had paid for their memberships for 23/24 before the 1 st April.	
180	Net Zero Working Group CT outlined progress. CT to email the minutes and the amended TORs to all councillors. TORs to be approved at the PPC meeting.	CT
181	Pavilion Development Only 2 of the 3 planning consultants have submitted quotes. HB applying for a grant from GCC for the refurbishment of the changing rooms, showers and toilets.	
182	Comms and Marketing No update	
183	PUC Trustees MH, KB and CH attended meeting. KB has a report to read out for the Annual Parish meeting.	
184	Councillor Training and defibrillator DT, JG and SA attended “Be a Better Councillor” training. Defib training was well attended at the WI. More training dates are being considered by the WI. CT suggested a first aid course for all employees and councilors would be useful.	

185	IT Issues PK and JT to liaise regarding quote from Edge Systems and IT requirements.	JT & PK
186	Utilities Whiskers are currently paying £100 per month for electricity. The readings from the electricity meter fitted to their supply are as follows: 24/2 just after installation: 001.024 28/3 657.961 657.961 – 1.024= 656.937 At 15.800 per kWh that works out at approx. £ 103.79 Little Explorers Approx. usage 199 kWh x 15.8 = £31.44 Tennis Club Usage minimal. It was agreed that Whisker's usage to be monitored. CCTV HEB has emailed and rung Bulldog requesting a quote for another camera facing the junior football pitches and to fix the lost camera. BT It was noted that BT are offering a reasonable deal for broadband compared to other deals on the current market.	
187	Little Explorers Amendment to original contract regarding rental increase has been signed by Little Explorers and PPC.	
188	Tennis Membership Membership – 26 members have currently paid for a new membership. NE14 tennis contract to be signed. JT to chase NE14.	JT
189	Football Tournament It was noted that money from the sponsor would be required before any expenditure was made by the office for medals, trophies or St Johns Ambulance and that all invoices must be in the name of PPC.	
190	Expenditure Process It was noted that a policy was required regarding expenditure by councillors whereby VAT was expected to be claimed back as recent irregularities had made financial accounting difficult. CT, PK and KB to produce a policy. JT to request an invoice for the Christmas Tree from JG.	CT, PK and KB JT
191	AOB <ul style="list-style-type: none"> It was noted that a resident had requested permission to reproduce a section from 'Twentieth Century Memories of Prestbury in Gloucestershire' published by PCC in 2000. All voted in favour. 	
	The meeting finished at 11.24am. Date of next meeting 4th May 2023 10am Pavilion.	