

Prestbury Parish Council Minutes

Held on Monday 20th March 2023 at 7pm held at the Pavilion, New Barn Close

Members Present: Cllrs: M Hansen (MH) Chair, C Taylor (CT) Vice-Chair, Sandra Attwood (SA), Nick Atty (NA), K Bishop (KB), H Breach (HB), J Gardner (JG), C Hunt (CH), P Kennard (PK), D Taylor (DT,) P Weir (PW) and P Whitton (PMW).

In attendance: J Tetley Parish Clerk (JT) and Helen Bridger Administration Assistant (HEB).

The meeting was opened at 7pm.

Item no.	Item	Action
23/175	Welcome by chairman. Apologies received and accepted from Ian Bassett Smith, Borough Councillor, Stephan Fifield County Councillor (SF) and J Payne Borough Councillor (JP).	
176	No Declarations of Interest.	
177	The minutes of the Full Council Meeting held on 20 th February 2023 (previously circulated) were unanimously approved by the Council and were signed by MH as an accurate record.	
178	Matters arising from the minutes: all covered in the agenda.	
179	Adjournment to Allow for Questions from the Public No members of the public present.	
180	Borough and County Councillor Reports JP – Borough Councillor JP's report was circulated prior to the meeting to all councillors. No questions from councillors. SF - County Councillor SF's report was circulated prior to the meeting to all councillors. No questions from councillors.	
181	Parish Councillor Reports Windyridge Sign – the sign has been vandalised with whitewash paint. To be reported to the police. Priors Road – a complaint has been received via social media regarding the poor state of Priors Road. PPC to inform highways and SF.	JT
182	Committee Reports – F&GP (MH) Approval of financial reports – The accounts for the month of February 2023 (previously circulated) were APPROVED by the council.	

	It was noted that there were no areas of concern from the recent mini audit conducted by the internal auditor.	
183	Committee Reports – Allotments (PK) PK outlined an update from allotments: <ul style="list-style-type: none"> • 54 applicants on the waiting list, 25 are Prestbury Parish residents. The waiting list is now closed to non-parish residents until further notice. • A skip was paid for to remove rubbish from the asbestos shed. • Rent collection starts on 1st April. Emails to be sent to all tenants and notices displayed on the allotment noticeboard. • Plots of concern – the committee continue to monitor plots and contact tenants where plots are not maintained. Lack of numbering of some plots continues to cause problems, whereby good plots are being reported by mistake. 	
184	Committee Reports - Facman (CT) <ul style="list-style-type: none"> • Whiskers coffee shack now has a meter fitted to their electricity supply. • A new line marker and pedestrian weed sprayer have been purchased for the groundsman. • Tennis Income: £7061 minus fees. Net profit £6024. An increase in fees has been approved for tennis membership and pay and play. • A living Christmas tree to be purchased for the library. JG stated that JP had offered to pay for the living tree and will continue to purchase a temporary tree until the living tree is established. JG proposed the purchase of a plaque thanking JP. Deferred to FacMan. • HB arranging a U9s and U10s Football tournament on the playing field on 8th July. • Race week Car Park– £545.00 raised from renting out spaces during race week. An extra £5 was donated for use of the toilets. • Recycling bins have been ordered for the Prestbury Playing field. • Picnic bench in children's play area has been installed and the picnic bench for the concrete circle, left from the removal of the green gazebo, is to be installed next week. Weather permitting. • Opening the MUGA for the half term holiday proved successful with kids from varying ages enjoying using it. Trial to continue over the Easter holidays. • Sensory garden - a maintenance schedule has been organised and Prestbury Planters have been given high vis vests to wear, if required. • Generic business cards have been purchased and are available from the office. • Approval given for increasing the fees for hiring the football pitches. • Approval has been granted to Little Explorers for a reduction in the % increase in their rent for one year only. • Ideas for the King's Coronation were requested. It was noted that the WI are hosting an afternoon tea party on Monday 8th May. KB suggested a prize for the best decorated garden. HB suggested a Monday volunteers' day, possibly working with the Lions, to do a tidy up Prestbury Day. A discussion took place about these ideas. It was noted that CBC are offering grants to help celebrate the Coronation. HB volunteered to investigate a grant. • Litter-picking – a volunteer is required to help organise the litter pick once a month on a Saturday morning. NA stated he was happy to share the role with someone. 	HB
185	Committee Reports – Planning (HB) 4 applications – one objection. Concern has been expressed regarding a property development on Red Rower Close, Cheltenham of a two storey and single storey	

	<p>extension to the front and loft extension and dormer. PPC regard it as over-development, out of keeping with adjoining properties and to have a negative impact on the neighbour.</p> <p>It was noted that CBC has rejected an application for a 5G mast at Cheltenham Racecourse. A discussion took place regarding the location of 5G masts and their impact on the environment and health. HB circulated an article on 5G masts and it states that 5G can only be objected to on the grounds of visual impact and not health reasons.</p> <p>There is currently a vacancy on the planning committee. Any interested councillors to contact HB.</p>	
186	<p>Pavilion Development Working Group (PDWG)</p> <p>Request for quotes/estimates have been sent to 3 planning consultants. When all the quotes have been received the WG will meet to discuss.</p>	
187	<p>Policies</p> <p>Code of Conduct – JT outlined CBC’s request for a single member Code of Conduct adopted by all councils across the county. DT proposed approval of the new Code of Conduct circulated to all members prior to the meeting. NA seconded the proposal and all members voted in favour.</p> <p>Financial Regulations – the regulations have been amended to reflect the use of the new credit card by the clerk. CT proposed approval of the amended Financial Regulations. CH seconded the proposal and all voted in favour.</p> <p>Register of Interest Update – it is a legal requirement under the Localism Act to publish all members register of interests online. JT requested all councillors to update their register of interest forms so they could be published online. JT to seek clarification from the monitoring officer regarding employment concerns and PUC trustee status.</p>	JT
188	<p>Road Safety</p> <p>CH’s meeting with the Head of St Mary’s School was cancelled by the Head again. CH has emailed the school with details of a safe school route. Deferred until September and the new academic year and a new Head at St Mary’s School.</p>	
189	<p>Net Zero Plan – working group</p> <p>The minutes of the first meeting, produced by DT, have been circulated to all councillors. NA noted that there was a real opportunity to embrace the Net Zero Plan into the redevelopment of the pavilion. NA currently researching ideas regarding this.</p>	
190	<p>Pensions</p> <p>NA stated that PPC had a formal role in the administration of the pensions for the employees of PPC. His recommendations to follow the standard defaults set had been accepted by F&GP. All councillors voted in favour of NA’s recommendations regarding pensions.</p>	
191	<p>AOB</p> <ul style="list-style-type: none"> HB stated that there was a slight issue of installing the defib at the King’s Arms as it is a listed building. The King’s Arms want a guarantee that there will be no addition costs. HB to investigate regarding planning permission for the defib to be installed. It was noted that the defib at the University campus is not listed and not available when the campus is closed. Park stores was suggested as another possible site for the defib. JT to chase the new pads for the defib ordered 8th March. Defib training is taking place at the WI on the following dates: 	JT JT

	Wednesday 29 th March 2-3pm and Friday 31 st March 7-8pm. All welcome. JT to place dates on website.	
	The meeting closed at 7.51pm	
	Date of next meeting: Annual Parish Meeting 6pm at the Pavilion Full Council Meeting 7pm at the Pavilion	