

Parish Council Office - The Pavilion - New Barn Close - Prestbury - Cheltenham - GL52 3LP

Minutes of the Allotment Committee Meeting Held on Thursday 12 January 2023 at 10:30 in the Parish Office

Jane Tetley - Proper Officer to the Council

Attendees: Councillors: Kate Bishop (KB), Penny Kennard (PK) chairman, Peter Weir (PW), Charles Taylor (CT) Vice Chairman of PPC. Allotment Representatives (AR): Brian Cousins (BC), David Jackson (DJ), Parish Clerk Jane Tetley

Minutes PK

Item No. Allot22/	MINUTES	
36	Apologies - none	
37	Declarations of interests - none	
38	Minutes of previous meetings were accepted 20 October 2022 and 21 November 2022	
39	Matters arising from minutes not covered in the agenda - none	
40	Adjournment to allow for questions from the public (15 minutes) No members of the public present, questions and comments received by email discussed later in meeting as the topics arose.	
41	Report from Allotment Representatives A few plots reported to be untidy and neglected/not worked as required under the allotment Terms & Conditions (T&Cs). Chairman to write to tenants individually *Committee members see Appendix 1. Since the last meeting the Chairman contacted 6 tenants and progress has been made in dealing with these Plots of Concern (PloCs) – three tenants are giving up their tenancies at the end of March, one tenant has agreed to split their full plot into two half plots and retain one and two tenants have agreed to undertake remedial action to manage their plots as required under T&Cs – Committee to continue to monitor. The tenant of Plot 71 is a charity based in Stroud. Discussion about how this works – PW to liaise with tenant (PK to provide contact and background information).	PK PW/PK
42	Waiting List and Vacant Plot update There are 48 people on the Waiting List (WL), 18 are Prestbury Parish residents (who take priority over non-residents). The Chairman to contact some applicants on the WL to ensure that they still want an allotment and confirm they live in the Parish so that as soon as plots become available new tenants can be found quickly.	PK
43	Bonfires – following T&C update one incident has been reported. A neighbour shouted to a tenant that bonfires are not allowed – this is not true - bonfires are allowed between 1 November and 31 March. Tenants are reminded to only burn material that is dry, and that has originated from their allotment. Bonfires must not be left unattended and must be extinguished before leaving the site.	

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