

Finance & General Purposes Committee Minutes

Held on Thursday 8th December 2022 at 10am at The Pavilion, Prestbury

Members Present: Cllrs: M Hansen (MH), C Taylor (CT), K Bishop (KB).

In attendance: J Tetley (JT) Parish Clerk and H Bridger (HEB) Administration Assistant

The meeting was opened at 10.01am

| Item | Item | Action |
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| 095 | Apologies were received and accepted from H Breach (HB) and P Kennard (PK). | |
| 096 | Declarations of Interest - None were received. | |
| 097 | Minutes of the FGP Meeting held on 3rd November 2022 (previously circulated) were unanimously approved by the F&GP Committee and were signed by MH as an accurate record. | |
| 098 | Matters arising: 87) Dan Taylor is completing his co-option application and will forward it to the office by the end of the week. 89) MH has updated the website with the responsibilities of parish, borough and county councils | |
| 099 | Financial Statements –Approved and signed by the chair. | |
| 100 | Parish and Neighbourhood Plans MH, CT and HO to arrange a zoom call with Barbara Pond of the Gloucestershire Rural Community Council (GRCC). The action plan, compiled by JT, to form the basis of the parish plan. A data protection audit to be added to the action plan. Action plan to be circulated to all councillors so that it can be approved at the PPC meeting on 19.12.22. | MH JT |
| 101 | Climate HO, HB and possible new councillor to formulate action plan to take the council forward. | HO & HB |
| 102 | Pavilion Development Meeting arranged for 16.12.22 at 10.30am in the pavilion office. PMW, MH, CH, JG and CT to attend. | |
| 103 | CBC Engagement MH and JT met Darren Knight (one of the two executives from CBC), Cllr Flo Clucas from CBC and Richard Gibson Head of Communities, Wellbeing and Partnership at CBC. It was noted that it was useful to make contact with the wider community. MH to liaise with Louis Krog, Head of Public Protection at CBC and Katie Mellon, Solace Team Leader, regarding a meeting to discuss ASB in the parish. JT to circulate the recent survey results from CBC to all councillors. | MH JT |

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| 104 | <p>Team Building and Social Events MH discussed the idea of a meeting of all councillors for team building. MH to liaise with HO. Councilor training – MH to liaise with GAPTC regarding a new councilor training day just for PPC. All councillors will be invited for Christmas drinks after the meeting on 16th December.</p> <p>January Social – HEB to investigate the cost of skittles at the Royal Oak and possible dates in January.</p> | <p>MH</p> <p>HEB</p> |
| 105 | <p>Youth Engagement GAPTC event - CT discussed the ideas presented at the event. MH to liaise with HO regarding youth engagement and a way forward. CT to contact Pittville School and Cleeve School regarding representing PPC at a careers fair.</p> <p>MUGA Access – Various options were discussed. It was noted that Leckhampton Parish leave their MUGA permanently open and are presently having major problems with littering and bullying. Referred to FacMan for a possible refurbishment of the old MUGA area to give the local youths a better place to play football/basketball.</p> <p>ASB – PCSOs Steve Yetton and Dee Jones interacted with MH, CT and HEB regarding recent ASB on the MUGA. A discussion took place regarding anti-social behaviour and ways forward.</p> | <p>MH</p> |
| 106 | <p>Comms and Marketing Website - It was noted that PK, MH, HEB and JT have access as administrators to the website. HEB to investigate training for Word Press. Social Media Channels – PW suggested a small working group to discuss public engagement. CT to liaise with PW and HB. Newsletter – distribution still a problem. Calendar – Sales have been very successful and it has proved to be a good way of engaging with the public.</p> | <p>HEB CT</p> |
| 107 | <p>Policies Grant Scheme – Approved and to be presented to full council on 16.12.22 Publication Scheme - Approved and to be presented to full council on 16.12.22 Photography and Filming Policy – to be reviewed and amended.</p> | |
| 108 | <p>Prestbury Forum Work in progress. HB to arrange a meeting in January.</p> | <p>HB</p> |
| 109 | <p>Road Safety Speeding - It was noted that it might be possible to set up a speed watch community group in the New Year. Parking – parking on a pavement is not illegal unless it completely blocks the pavement. School Safe Route – CH to liaise with St Marys Primary School regarding establishing a safe route to school.</p> | <p>CH</p> |
| 110 | <p>Utilities Broadband – no update HEB to investigate. Phones – no update HEB to investigate. CCTV – Sirius is visiting in January 2023 for a maintenance check. HEB to investigate local companies to maintain CCTV. Meter Readings – Water Pavilion 5566 Electricity - 108848</p> | <p>HEB HEB HEB</p> |

