

Facilities Management Committee Minutes

Held on Monday 12th September 2022 at 10am at The Pavilion, Prestbury

Members Present: Cllrs: C Taylor (CT), N Atty (NA) J Gardner (JG), and P Weir (PW)

In attendance: J Tetley (Parish Clerk)

The meeting was opened at 10am

Item No.	Item	Action
	A minute's silence was observed for the late Queen	
22/23/052	Apologies received and accepted from: H Breach (HB), M Hansen (MH), and C Hunt (CH)	
053	No declarations of interest.	
054	Minutes of the Facilities Management Committee held on 8 th August 2022 were agreed as an accurate record and signed by CT.	
055	Matters arising:	
	22/23/049 – Tyres for the tractor have been ordered but may not be available until January 2023.	
056	<p>Groundman's Report and Meter Readings</p> <ul style="list-style-type: none"> • Golf sign - CK has requested 'no golf' signs as it has been noted that a resident regularly plays golf on the playing field. This is considered a high risk of potential injury to a member of the public. CT proposed purchasing 3 small signs stating no golf to be located on Prestbury Road Gate, Barley Road and one near to the car park. All agreed. • Car Park Barrier – JT to find quotes for barrier and installation costs. • Meter Readings - Water – 5538 Electricity 00103705 • JT to proceed with a service for the tractor. 	<p>JT</p> <p>JT</p>
057	<p>Sign - Playing Field</p> <p>Signs were reviewed from Pittville Park and Cleeve Hill. CT to draft a sign and email to all members.</p>	CT
058	<p>Tennis Management</p> <ul style="list-style-type: none"> • Currently have 91 members. Total revenue £5680 (minus stripe fees). • CK has dealt with the weeds. • The keys for the clubhouse have been found on the ground. PPC to monitor this issue. 	
059	<p>Damaged Field Fencing</p> <p>F&GP voted not to take up the offer from GCC to bid for the land behind the burnt fence. CT has informed GCC and has asked when they will be replacing the fence.</p>	

060	Kissing Gate In the process of obtaining quotes for extending the compound area.	
061	Sign for New Barn Lane No progress. NA to action.	NA
062	Robson Field Litter is being left on Robson Field. It is unclear, at present, if the litter pickers cover this area in their monthly litter pick. It was noted that GG has resigned from PPC as a councillor but he will coordinate the last litter pick on 24th September. In October a new coordinator will be required. There are no volunteers for this role at present. JT to compile a list of duties for this role.	JT
063	Bush Court The budget of £1k has now been spent and the project is complete.	
064	Pavilion Development Terms of Reference are currently being drafted for the working group.	
065	Remembrance Service The service is taking place on 13 th November. Helen Bridger, assistant officer, is coordinating the implementation of the service with PW. Help is required on the day of the service to set up the PA system and manage the service. NA volunteered for this role.	NA
066	Football All matches have been suspended for this weekend out of respect for the death of the Queen. It was noted that the outside toilet is required by the referee as a changing room on the day of a Prestbury Rovers match. In the morning the junior teams have requested a toilet facility. JT to inform Prestbury Phantoms of the code for the toilet with the understanding the toilet must be left as it is found and if this does not happen it will remain closed. The purchase of aluminum posts is to be considered at a future date.	JT
067	Trailer for Groundsman CK is now using the trailer kindly donated by JG.	
068	Sensory Garden An agreement has been drafted between Prestbury Planters and PPC to maintain the sensory garden. Prestbury Planters are a group of volunteers who maintain the planters on Bouncers Lane, Southam Road and Barley Road. They have kindly offered to maintain the garden including replanting and soil enrichment. It was noted that cover for watering the garden during CK's absence would be required.	
069	Christmas Tree A discussion took place regarding the Christmas tree erected at the library. JP has offered to pay for the tree. It was noted that the electrical socket for the tree needs to be fixed. PW to liaise with an electrician and obtain a quote. JT to obtain quotes for a tree to be delivered on Thursday 1 st December.	PW JT
070	Open Gardens Open gardens have requested the use of the PPC car park during open gardens next year. It was agreed that the car park could be used but a marshal would be required to coordinate parking.	

071	<p>Asbestos All asbestos has been removed. A small patch of hedge has been left and cut back. This may be removed in the future.</p>	
070	<p>AOB</p> <ul style="list-style-type: none"> • A Book of Condolence will be available in the office for local residents to sign. JG to provide tealights and holder. • JT to send JG latest documents to update the noticeboards. • PW to review the festival file and accounts when finalised. • JT to ask MH if he would like to read out the names at the Remembrance Service. • PW asked if the weeds/grass could be strimmed around the trees and posts to complete the strimming of the hedges. CT to liaise with CK. • It was agreed that the owner of Whiskers could continue to put out tables and chairs after Little Explorers finish on a Friday for the weekends. • CT is meeting with the badger association to discuss whether badgers are resident in the mound at the end of the car park. 	<p>JG JT JT</p>
	The meeting closed at 11.37pm	
	Date of next meeting: Monday 10th October 2022 10am at The Pavilion Prestbury	