

Meeting of the Allotment Committee

Held on **Thursday 11 Aug 2022 at 10:30am** in the Parish Office

Jane Tetley – Proper Officer to the Council

Attendees Councillors: Kate Bishop (KB), Penny Kennard (PK) chairman, Charles Taylor (CT) Vice Chairman of PPC
Allotment Representatives (AR): Brian Cousins (BC), David Jackson (DJ). In attendance: Parish Clerk Jane Tetley

Minutes PK

Item No. Allot22/ Allot22/	MINUTES	Action
11	Apologies Cllrs J. Maloney & P. Weir	
12	Declaration of interests none	
13	Minutes of previous meeting 16 June 2022 were accepted.	
14	Matters arising from minutes not covered in the agenda – none	PK
15	Adjournment to allow for questions from the public (15 minutes) – no members of the public present and no questions submitted.	
16	Report from Allotment Representatives Some plots still causing concern due to lack of cultivation some tenants are unhappy that neighbouring plots are being neglected leading to weed seeds spreading. Chairman to write to plot holders to ascertain their intentions. The current plot plan was provided by the Chairman to the committees members – also published on the PPC website.	PK
17	Vacant Plots & Waiting List update	
/1	Since the last meeting four plots have been rented to new tenants. The Chairman thanked BC and DJ for their continued hard work showing prospective allotment holders around and taking them through the Terms & Condition.	
/2	There are 39 applicants on the Waiting List, 11 Prestbury residents (who take priority over non-residents) and 28 non-residents/deferred or whose contact details are still incomplete.	PK
/3	Rent 2022-2023: one outstanding rental payment – this is a “charity” plot and there is confusion about who will pay as various staff new in post in the organisations. Chairman to resolve	PK
18	Trees on the Allotment Site	
/1	Chairman has written to all tenants to remind them that they are responsible for the maintenance of any pathway and hedges bordering their allotment Terms & Conditions Para 2.d. To be monitored.	AR
/2	Smaller trees, such as self seeded ash and holly trees, will be cutdown by AR as required. All tenants are reminded that fruit trees on dwarf rootstock are permitted, for other trees written consent is required. T&C paras. 2b & 2c	AR

PRESTBURY

PARISH COUNCIL

Parish Council Office - The Pavilion - New Barn Close – Prestbury – Cheltenham – GL52 3LP

Item No. Allot21/	MINUTES	Action
19	Infrastructure & Maintenance:	
/1	Water – <ul style="list-style-type: none"> • Meter reading - 08126 on 11 August 2022. (Parish Clerk to submit) • Hose pipe ban – if there were to be a hose pipe ban it would not affect supply of water to the allotment tanks. All tenant are reminded that the siphoning of water from the tanks is prohibited, watering cans must be used. Please collect rainwater from sheds and other structure wherever possible. • Update on the provision of a drinking water tap was deferred until next meeting. 	PW/AR
/2	Tracks – the 6 tonnes of scalping to be moved to the path by the school by the Groundsman using the Parish Tractor during w/c 15 Aug 2022.	
/3	Asbestos – getting quotes for removal continuing – three quotes required (PPC's financial regulations)	PK/PW
/4	Rats – after discussion with concerned a neighbour and a site visit it was concluded that the rat issue reported in the neighbour's garden is the responsibility of the householder not the Parish Council. The allotment plot on the boundary is in a tidy condition and we do not believe it is contributing to rat problem. Advice is to remove sources of water and food and the rats will move on.	
/5	Signs – <ul style="list-style-type: none"> • Five 5MPH displayed to discourage speeding on the site. DJ asked for five more. • PK to print and laminate "dog poo" and "dogs on lead" and DJ to deploy. • Plot signs – the Chairman has written to all tenants reminding them to display their plot numbers as required in the Terms & Conditions Para 1.f. 	PK/DJ PK/DJ
20	AOB	
/1	Produce Show – Deferred until next meeting.	PW/AR
/2	Fence – green wire mesh panel required to complete fence between main carpark and Four Gables on Blacksmith's Lane. Chairman to discuss with Groundsman and get three quotes.	PK
/3	Poor year for runner beans - flowers not setting	
	Date of next meeting Thursday 20 Oct 2022 @10.30 in the Parish Office	