

Facilities Management Committee Minutes

Held on Monday 8th August 2022 at 10am at The Pavilion, Prestbury

Members Present: Cllrs: C Taylor (CT), M Hansen (MH), J Gardner (JG), C Hunt (CH)

In attendance: J Tetley (Parish Clerk)

The meeting was opened at 10am

Item No.	Item	Action
22/23/035	Apologies received and accepted from: H Breach (HB), N Atty (NA) and P Weir (PW)	
036	No declarations of interest.	
037	Minutes of the Facilities Management Committee held on 11 th July 2022 were agreed as an accurate record and signed by CT.	
038	Matters arising:	
	<p>22/23/033 – CT held meeting with the Manager of Little Explorers regarding the pavilion development. CT to keep her up-dated of any future developments on this project.</p> <p>22/23/034 – Hockey coaches’ information has been passed onto interested member of public.</p>	
039	<p>Groundman’s Report and Meter Readings</p> <p>CK has requested help with heavier work. F&GP agreed for CT to liaise with interested party who currently charges £20 per hour and would invoice PPC for hours worked.</p> <p>It was agreed that CK to have help for a maximum of 6 hours per month and that those hours of help would have to be approved by either MH, CT or JT.</p> <p>CT to liaise with CK.</p>	
040	<p>Tennis Management</p> <ul style="list-style-type: none"> • Resident complained about 3 players on the tennis courts finishing at 9.30pm instead of 9pm and using inappropriate language. JT to email member who booked the court advising them this is not acceptable. • Business rates on the tennis courts – PPC applied for small business relief which has been granted. Bill for tennis business rates has now been rated at zero. • Currently have 88 members with 109 sessions of play and pay booked. • Total revenue £5230 this includes members fees, play and pay and rent of the courts paid by the coach. TJ, coach, presently paying £200 per month. 	
041	<p>Fires/Vandalism</p> <ul style="list-style-type: none"> • GCC claim the fire damaged fence beside the compost pile belongs to PPC despite sending a letter to the two households, who have right of access to the land behind the fence, asking if they would like to take responsibility for the fence. The two households refused and the fence has not been maintained. CT to liaise 	CT

	with GCC. CT has checked the land registry but responsibility for the fence is inconclusive. CK has put up temporary fencing.	
042	<p>Kissing Gate</p> <p>The kissing gate is not presently big enough for a full-sized mobility scooter. CT proposed doubling the size of the compound to allow scooters to maneuver more easily. This solution would incur minimal costs as CK could move the posts. All agreed on this solution.</p>	
043	<p>Sign for New Barn Lane</p> <p>No up-date.</p>	
044	<p>Robson Field</p> <p>CK has installed one bench with the second bench scheduled to be installed when the ground is softer. The tree cutting has worked well. Three signs have been installed advising visitors not to use disposal barbeques. CK to mark out rounders pitch this week. A sign for Robson Field with rules for use of the field was discussed.</p>	
045	<p>Bush Court</p> <p>Two tonnes of soil have been delivered to Bush Court for their raised beds. CT and JT to visit next week to take photographs of finished project for the website.</p>	
046	<p>Pavilion Development</p> <p>Responses for requests to be part of the working group are due in by Monday 15th August.</p> <p>Confirmation has been received from the CIL department at CBC that PPC will be receiving a total of £118k in CIL payments in 2021/2022.</p> <p>CT has liaised with Little Explorers regarding the options for the development displayed at the Festival. The preferred option at present is Option 1 whereby the groundman moves to the tarmac next to the tennis courts and Little Explorers move to the groundsman's backyard. CK has expressed concern regarding a metal building for the groundsman. PPC are having a stall at the Kings Arms Market on Sunday 14th August to consult the public on the options available for the pavilion re-development.</p>	
047	<p>PA System</p> <p>It was noted that a working PA system is required for the Remembrance Service in November and any possible future festivals. MH and CT to review the present PA system and understand how it works.</p>	
048	<p>Football</p> <ul style="list-style-type: none"> • Junior Pitches Leckhampton are no longer scheduled to use the junior pitches it is now only Prestbury Phantoms junior teams. • Adult Pitch The goalposts for the adult pitch are very heavy and CK has suggested buying aluminum posts which Prestbury Rovers and Phantoms could take down themselves at the end of the match. This would ensure the goals are not used over the weekend and the goal area preserved for longer. CT to liaise with Prestbury Phantoms and Prestbury Rovers regarding aluminum posts for the U17s team and adult team. Aluminum goalposts cost approximately £995.00. 	
049	<p>Trailer for Groundsman</p> <p>The groundsman needs a second trailer for watering. JG offered his trailer for free which is slightly smaller than required. CK to view JG's trailer and decide if it is fit for purpose.</p>	

	<p>Tyres for Tractor</p> <p>Tractor originally bought as a demonstration model and the tyres on it are bigger than the original specification. These present tyres scrape the wall when the tractor needs to be filled with diesel. CT proposed fitting the tractor with smaller tyres that are the correct specification, smaller tyres would need new rims purchased.</p> <p>It was agreed that a budget of £1.5k would be allocated for purchasing new tyres and rims.</p>	
050	<p>Signs for Robson Field and Playing Field</p> <p>The wording for the signs was discussed and it was agreed that the following activities would be banned:</p> <ul style="list-style-type: none"> • Golf • E-scooters • Barbeques <p>The following activities would be encouraged:</p> <ul style="list-style-type: none"> • Clean up after your dog • Dogs on leads when necessary <p>Any further ideas to be emailed to CT.</p>	
051	<p>AOB</p> <ul style="list-style-type: none"> • There have been two requests for toilet facilities to be available on the playing field. CT to ask the owner of Whiskers to open the toilets at 9am and close them at 5pm as a trial. • Sensory Garden and Barley Road Field Development – a discussion took place regarding Barley Road Field and further developments. CT to liaise with residents of Starvehall Farm, Prestbury Planters and a local resident wishing to plant trees in Barley Road Field and install a bench. • On Friday 15th August Chris Arnold is going to: <ol style="list-style-type: none"> 1. Remove second tree outside the office 2. Remove stump of the Ash Tree by the tennis courts 3. Level ground and clear brambles at main entrance to playing field. • JG kindly offered to be the responsible for placing notices in the noticeboards around the parish. 	
	The meeting closed at 11.50pm	
	Date of next meeting: Monday 12th September 2022 10am at The Pavilion Prestbury	