

Meeting of the Allotment Committee

Held on **Thursday 16 June 2022 at 10:30am** in the Parish Office

Jane Tetley – Proper Officer to the Council

Attendees Councillors: Kate Bishop (KB), Penny Kennard (PK) chairman, Peter Weir (PW).

Allotment Representatives (AR): Brian Cousins (BC), David Jackson (DJ).

Minutes PK

Item No. Allot22/	MINUTES	Action
1	Apologies Cllrs. H. Egger & J. Maloney	
2	Declaration of interests none	
3	Minutes of previous meeting 21 April 2022 were accepted.	
4	Matters arising from minutes not covered in the agenda – none.	
5	<p>Report from Allotment Representatives Some plots still causing concern due to lack of cultivation* - although the tenancy renewal cycle has helped sort out many issues. Chairman to contact some plot holders to ascertain their intentions. In the coming year the Terms & Conditions must be adhered by all tenants as some tenants are unhappy that neighbouring plots are being neglected leading to weed seeds spreading. A copy of the amended plot plan was provided by the Chairman to the committees members – however as it had an error it will be updated and redistributed again... *Committee members see Appendix 1.</p>	<p>PK</p> <p>PK</p>
6	Vacant Plots & Waiting List update	
/1	Since the last meeting three plots have been rented to new tenants. The Chairman thanked BC and DJ for their hard work which continues to be crucial to the smooth running of the Allotment site.	
/2	There are 33 applicants on the Waiting List, 9 Prestbury residents (who take priority over non-residents) and 24 non-residents/deferred or whose contact details are still incomplete.	PK
/3	<p>Rent 2022-2023: Half plot - £30.00, Full plot £46 (Item Allot21/006 Minutes 3 Jun 2021). All but five tenants had paid their rent by 16 June 2022. Chairman, Parish Clerk and AR to chase up non-payers, who are technically in breach of Terms & Conditions Para 1.a. and whose tenancies can be terminated under Para 4.b.iii. One tenancy was terminated due to failure to cultivate the plot as required despite many requests being made over the past six months, the plot has been relet.</p>	PK/AR

PRESTBURY

PARISH COUNCIL

Parish Council Office - The Pavilion - New Barn Close – Prestbury – Cheltenham – GL52 3LP

Item No. Allot21/	MINUTES	Action
7	Trees on the Allotment Site	
/1	There are currently several boundary overgrowth issues reported by neighbours on Blacksmith Lane, South View Way, Fawley Drive and Bouncers Lane. AR to deal with SVW issue – hedge cuttings left on allotments. Chairman to write to all tenants to remind them that they are responsible for the maintenance of any pathway and hedges bordering their allotment T&C Para 2.d.	PK/AR
/2	The Christmas and eucalyptus trees on Plots 24B/36B (full plot), were discussed again – it is hoped that they will be felled during this financial year depending on budget. It was agreed that smaller trees, such as self seeded ash and holly trees, will be cutdown by AR as required.	AR
8	Infrastructure & Maintenance:	
/1	Water – A new water tank was purchased, picked up and fitted by BC, who is to liaise with the Parish Clerk to be paid mileage. BC to fabricate surrounds for some tanks. Meter reading - 07700 read on 15 June 2022, submitted online to WaterPlus by Parish Clerk (during the meeting). The provision of a drinking water tap was discussed. PW and AR to work together to determine a solution which will not be open to misuse (e.g. attaching a hose pipe for instance) and to explore any legal ramification to PPC. Costed solution to be brought before Committee for discussion at next meeting.	PK/BC PW/AR
/2	Tracks – the 6 tonnes of scalping delivered to the main carpark have yet to be distributed by the Groundsman using the Parish Tractor due to the Groundsman being unavailable. PK/AR to liaise with Cllr M Hansen and Groundsman.	PK/AR
/3	Noticeboard & Signs – Five 5MPH signs given to DJ by Chairman to be laminated and displayed to discourage speeding on the site. PK to print “dog poo” and “dogs on lead” and get laminated.	DJ PK
P9	Adjournment to allow for questions from the public (15 minutes) – no members of the public present. Submitted questions: various emails about overgrown boundaries covered in Item Allot22/7/1	PK
10	AOB	
/1	PW suggested that item ‘Adjournment to allow questions from the public’ be moved to further up the agenda to be in line with the Full PPC meeting – agreed by all.	
/2	Old water tank to be planted up with flowers and positioned near the site entrance in the next few weeks.	
/3	Produce Show – PW and AR to explore the possibility of having a produce show next year (2023). A produce show has not been held for a few years, the show in 2019 was cancelled due to very dry weather and the following years due to CoViD-19 pandemic.	PW/AR
	Date of next meeting Thursday 11 Aug 2022 @10.30 in the Parish Office	