

## Prestbury Parish Council Minutes

### Held on Monday 13<sup>th</sup> December 2021 at 7pm held at St Nicholas Church

Members Present: Cllrs: I Mcallister (IM) Chair, K Bishop (KB), H Breach (HB), H Eagger (HE), G Griffiths (GG), M Hansen (MH), J Maloney (JM), H Singh (HS), J Slater (JS), C Taylor (CT), P Weir (PW)

In attendance: J Tetley (Administration Officer) and one member of the public.

The meeting was opened at 7.00pm.

Item no.	Item	Action
<b>21/132</b>	Welcome by chairman. Apologies were received from L Langrish (LL) Vice-Chair, R Gibbons (RG), P Kennard (PK), S Fifield County Councillor (SF) J Payne Borough Councillor (JP), I Bassett Smith Borough Councillor.	
<b>133</b>	No Declarations of Interest	
<b>134</b>	The minutes of the Full Council Meeting held on 8 <sup>th</sup> November 2021 (previously circulated) were unanimously approved by the Council and were signed by IM as an accurate record.	
<b>135</b>	The following were matters arising from the minutes not covered by the agenda:	
	A) Item 21/108– Christmas Tree installed at St Nicholas Church.	
	B) Item 21/108 - The defibrillator has been fitted at St Nicholas Church. It has been well received by the Wyman’s Brook support group. C) Item 21/124 – The contractor did not turn up to install the history sign. Waiting for a rescheduled date. D) Item 21/124 – No update on the Windyridge sign.	
<b>136</b>	<b>Borough and County councillor reports (circulated prior to meeting)</b>	
	<b>Cheltenham Borough Council</b> - John Payne (JP) <ul style="list-style-type: none"> <li>• The Hunting Butts development was discussed.</li> <li>• It was noted that bracing is being provided for the Mill Street wall as a temporary solution.</li> <li>• High Street wall - PPC have emailed/written to many people expressing major concern but still no action has taken place to make the wall safe. IM to email JP, SF and IBS again.</li> </ul>	<b>IM</b>
	<b>County Council Report</b> – Stephan Fifield (SF) No questions as SF absent from the meeting.	
<b>137</b>	<b>Councillor reports</b> <ul style="list-style-type: none"> <li>• Riding for the Disabled want to further develop their facilities. Advised to speak to planning officer and submit an application.</li> <li>• JS attended meeting of the United Charities.</li> </ul>	

	<ul style="list-style-type: none"> <li>• PW noted that the Remembrance Service was well attended, and notes have been made on improvements for next year.</li> <li>• Christmas Tree installed at the library, there is an issue with the electrics which is being investigated.</li> <li>• GG expressed concern about the car park at the Prestbury playing fields as it is chaos at weekends with the higher usage of the fields. It was noted that the car park had been discussed at FacMan and a car parking policy was being produced.</li> </ul>	
<b>138</b>	<b>Committee Reports</b>	
	<p><b>Allotments (PK)</b> Held over due to PK's absence. It was noted that there are two issues: tree cutting and noticeboards. IM advised that if money was allocated in the budget for these issues, it should be spent this year.</p>	
	<p><b>Planning (LL)</b></p> <ul style="list-style-type: none"> <li>• 3 applications for small extensions – no objections.</li> </ul>	
	<p><b>Facilities Management (MH)</b></p> <p><b>A) Recommendation for the development of the playground</b> HB reviewed the proposal for the playground, a document previously circulated to all councillors. He advised that the Working Group (HB, HS LL) and the FacMan committee recommended the Kompan option and the fixing of the gate on the present children's play area.</p> <p><b>Cost</b> Kompan Equipment £23,583 (excluding VAT) Installation (estimate) £8000 - £11,000 Total = £31,583 - £34,583 <b>Need a budget of £35k</b></p> <p><b>Grants/Budget</b> £15k Councillor Fund £2k GPFA £5K Already in budget for playground £10k Cil payment <b>Total = £32K</b></p> <p><b>This proposal would require a further £3k from the budget.</b></p> <p><b>Q) Is there a contingency fund? A) The additional £3k is the contingency if the total is more some of the equipment in the proposal would not be purchased.</b> <b>Q) When will it start? A) From ordering it takes 12 weeks to arrive. It is hoped it will be ready for 17<sup>th</sup> April 2022.</b> IM noted that it would be an appropriate spend for the equipment for this year 21/22 with the installation costs being budgeted for next year 22/23.</p> <p><b>HB proposed that the playground proposal from Kompan be approved by PPC. CT seconded the proposal. 10 councillors voted in favour and 1 councillor abstained.</b></p>	
	<p><b>Facilities Management (MH)</b></p> <p><b>B) Recommendation for the management of the tennis courts</b> MH gave a background to progress and stated that the only option now available was to take the tennis courts back under the control of PPC. MH advised that he was developing a project plan and a business plan for the courts. Discussions were on-going with Tom, the tennis coach and booking systems were being reviewed.</p>	

	<p><b>Q)</b> Was outsourcing to a third party no longer an option? <b>A)</b> The only provider to show an interest was no longer able to proceed.</p> <p><b>Q)</b> Any possibility of using the existing booking system? <b>A)</b> There is no current booking system.</p> <p><b>MH proposed that PPC take the tennis courts in house from 1<sup>st</sup> April 2022 and allow the working group to continue working out a solution for managing the courts. KB seconded the proposal and all councillors voted in favour.</b></p>	
	<p><b>F&amp;GP (IM)</b></p> <p><b>A) Idsall car Park</b></p> <p>It was noted that PPC had voted in favour on 29<sup>th</sup> March of making an offer to purchase the car park and this intention was posted on the website. PPC now need to understand the total commitment of purchasing the car park.</p> <p><b>Q)</b> What has changed since the original vote <b>A)</b> Nothing</p> <p><b>Q)</b> Are we legally bound to retain the car park for a certain amount of time? <b>A)</b> It is part of the negotiations if we sell it PPC may have to give some of the profit back to CBC.</p> <p><b>Q)</b> Who is going to manage the car park? <b>A)</b> A budget will be set so that PPC will understand what they are committing to.</p> <p>Any further questions to be directed to IM before close of business on Wednesday 15<sup>th</sup> Dec 2021. <b>IM proposed that a further meeting be scheduled for the first week of January 2022 to review operating costs and maintenance costs with a view to making an official decision. KB seconded the proposal and all councillors voted in favour.</b></p>	
	<p><b>B) 2022-23 Budgeting process – update and next steps</b></p> <p>IM reviewed the budgeting document previously circulated to all councillors. IM emphasised to all committees that if money was in the budget for this year it needed to be spent. IM requested that all councillors review the wish list from last year and consider a wish list for 2022-23. The PPC Wishlist to be produced by 10<sup>th</sup> January 2022 with a meeting scheduled in the last week of January to set the precept.</p>	
<b>139</b>	<p><b>Safeguarding and Equality and Diversity Policies</b></p> <p>All councillors voted in favour of adopting the above policies.</p>	
<b>140</b>	<p><b>Prestbury Village Festival 2022</b></p> <p><b>Date 9<sup>th</sup> July 2022</b> – approximately 12-9pm to be held on the Prestbury Playing Fields. Working Group: GG (chair) PW (co-chair) HB HE RG. Plus, two members of the public. 6 subgroups have been created: Infrastructure, Marketing, Entertainment, Prestbury Got Talent, Finance, and Strategic Policy with 126 actions to be delivered. To deliver these actions more volunteers are required, all potential volunteers to contact GG. The parish office will be required for meetings and the services of JT for purchasing. A discussion took place about the festival.</p>	
<b>141</b>	<p><b>Questions from the public</b></p> <p><b>Q</b> – What age group is the playground development for? <b>A</b> – Play equipment aimed at the 6-15 age group.</p> <p><b>Q</b> – Concern was expressed about the carpark as more assets would mean more people and potentially more cars. <b>A</b> – It was agreed that the car park was a problem and concerns from the public were noted and recognised. FacMan to address this issue.</p>	
<b>142</b>	<p><b>Monthly Financial Information</b></p> <p>The accounts for the year to 30<sup>th</sup> November 2021 (previously circulated) were APPROVED UNANIMOUSLY by the council.</p> <p>IM noted that the sharing of documents was being reviewed.</p>	

143	<b>AOB</b> <ul style="list-style-type: none"> <li>• Revd Nick Bromfield has expressed concern about speeding cars in Prestbury, it was noted that this is a highways issue at GGC. Revd Nick has been informed of the 20mph for the county initiative that is being considered.</li> <li>• The outside toilet is available for the junior teams on a Saturday and the coaches have the code.</li> <li>• It was noted that the GCC Contact Service have 5 car parking spaces in Prestbury that are the responsibility of GCC.</li> <li>• The library does not currently have availability for the third Monday of the month to hold the monthly PPC meeting. JT to investigate if Tuesdays of the third week of the month are available.</li> </ul>	
144	<b>The meeting closed at 8.38pm</b>	
	<b>Date of next meeting: Monday 10<sup>th</sup> January 2022 7pm at Prestbury Library</b>	