

Prestbury Parish Council Minutes

Held on Monday 8th November 2021 at 7pm held at Prestbury Library

Members Present: Cllrs: I Mcallister (IM) Chair L Langrish (LL) Vice-Chair, K Bishop (KB), H Breach (HB), R Gibbons (RG), G Griffiths (GG), M Hansen (MH), J Maloney (JM) J Slater (JS), C Taylor (CT), P Weir (PW).

In attendance: J Tetley (Administration Officer), J Payne (JP) Borough Councillor and two members of the public.

The meeting was opened at 7.00pm.

Item no.	Item	Action
21/119	Welcome by chairman. Apologies were received from P Kennard (PK), H Singh (HS), I Bassett Smith Borough Councillor, S Fifield County Councillor (SF)	
120	No Declarations of Interest	
121	The minutes of the Full Council Meeting held on 11 th October 2021 (previously circulated) were unanimously approved by the Council and were signed by IM as an accurate record.	
122	The following were matters arising from the minutes not covered by the agenda:	
	A) Item 21/108– JM reported that no-one is prepared to pay for a Christmas Tree at St Nicholas Church.	
	B) Item 21/108 - The defibrillator is to be fitted very shortly. Their electrician has been poorly.	
	C) Item 21/112 Idsall Drive Car Park – Meeting with Paul Jones postponed until beginning of December.	
123	Borough and County councillor reports (circulated prior to meeting)	
	<p>Cheltenham Borough Council - John Payne (JP)</p> <ul style="list-style-type: none"> • It was noted that the tree on the junction of New Barn Lane had been lightly pruned but the council cannot prune it further. • 11 Deep Street –a resident has complained about the fencing at the front of the house. The contractor who completed the rendering has not been paid and will not remove the fencing until payment has been received. • High Street Wall – The owner has made no decision on how to proceed and has not taken any action to fix the wall. LL has written to the building control officers and a dangerous wall file has been opened. JP to investigate if there is a way forward in liaison with SF. • Mill Street Wall – JP has written to the church board for the third time. LL has written to the building control officers and a dangerous wall file has been opened. 	

	<p>County Council Report– Stephan Fifield (SF) No questions as SF absent from the meeting.</p>	
124	<p>Councillor reports RG – RG has been investigating sponsorship for the Windridge Sign and will report back to the PPC in December with a proposal. JS – Major Emergency Plan template needs to be completed. JT and IM to action. LL – 2 quotes have been obtained for the sensory garden. Waiting for 3rd quote. LL hopes to have it installed in March ready for planting in the spring. HB – Highways have agreed to install the Prestbury Local History Sign for a reduced rate of £179.00. PPC have agreed to pay for the installation. CT – GCC have still not replied regarding installation of the Windyridge sign. MH – Police continue in their enquiries regarding the damage of the outside toilet and theft of the leaf blower.</p>	<p>RG JT & IM</p>
125	<p>Councillor vacancy - To consider an application for co-option from Helen Eagger</p> <p>The candidate for co-option, Helen Eagger, addressed the Council and answered questions from Councillors. HE’s application was proposed by LL and seconded by JM. THE COUNCIL VOTED IN FAVOUR that Helen Eagger should be co-opted with immediate effect as a Councillor to fill the casual vacancy on the Council. Cllr Helen Eagger (HE) signed a Declaration of Acceptance of Office in the presence of the PRO and participated in the remainder of the meeting as a Councillor.</p>	
126	<p>Committee Reports</p>	
	<p>Allotments (PK) Held over due to PK’s absence</p>	
	<p>Planning (LL)</p> <ul style="list-style-type: none"> • 7 applications, no objections. • In November there have been 5 applications, 2 with no objections. On the other 3 the committee will make comments, but no formal objection. Comments are as follows: 129 New Barn Lane – originally applied to extend, reapplied to demolish and re-build. Planning will express concern about the volume of lorries and ask CBC to put a restriction order on the number of lorries and timings. On the other 2 applications planning will ask CBC to consider the light restriction on the neighbours. • No application received from Bake and Graze. • Hunting Butts – planning committee originally objected. Applicants can make amendments to their plans, but the planning committee are not always notified and/or cannot always make comments. The inadequacies of the planning portal at CBC have been identified and a new planning portal is being planned. 	
	<p>Facilities Management (MH)</p> <ul style="list-style-type: none"> • Thanks were expressed to JP for the donation of the bench in memory of his wife. JP agreed to the location of the bench, next to the other benches, on Prestbury Playing Field. • The working group, JS, LL and CT, for the tennis courts have compiled a list of questions for prospective suppliers to take the courts over. These questions will be sent out and responses reviewed by F&GP. A meeting was held with Zoe, from the LTA, she is responding to questions asked. A proposal will be submitted to PPC in December. 	

	<ul style="list-style-type: none"> Build Back Better – Playground project. SF has agreed to a grant of £15k which needs to be match funded by PPC. £5k has already been allocated to the playground in the budget. A proposal for a further £10k required from PPC will be submitted to the council in December. Visual images of the playground were requested. There is the possibility of a further grant from Gloucestershire Playing Fields of £2k. It was noted that various ideas were submitted to SF and he favoured the playground proposal. IM commended the project plan HB had provided and viewed it as a way forward for all future projects. It was noted that PPC could ask for further grants from SF. 	
	<p>F&GP (IM)</p> <ul style="list-style-type: none"> Budget Process Proposal previously circulated to all councillors was reviewed. There were no questions. Communications Approach document, previously circulated to all councillors, was reviewed. A discussion took place and questions were answered. IM proposed that the document be accepted by the PPC with the addition of a Social Media Committee being set up, the names only of councillors displayed and all information on the noticeboards to also be available on the website. JM seconded the proposal and all councillors voted in favour. 	
127	<p>Questions from the public IM clarified that the session would only last 15 minutes and that each member of the public would only have a maximum of 3 minutes. All questions needed to be addressed to the chairman and IM would refer to councillors if required.</p> <p>Q – Is the car park on the playing fields going to be closed when there is bad weather? A – As only a small proportion of the car park is reinforced there is no option but to close it in bad weather. CBC will not allow the car park to be tarmacked. PPC have requested permission to tarmac just down the middle of the car park and PPC await a decision. LL to email junior football teams and ask them to manage the transition period between the matches on a Saturday.</p> <p>Q – Concern was expressed about the use of one noticeboard on the playing field as it was claimed only a small percentage of residents visit the playing field. It was suggested that small cards could be placed in shops and the library advertising the parish office contact details. A - Social Media Committee to consider ways of delivering information to our residents.</p>	LL
128	<p>Monthly Financial Information</p> <p>The accounts for the year to 31st October 2021 (previously circulated) were APPROVED UNANIMOUSLY by the council.</p>	
129	<p>Remembrance Day 2021</p> <p>PW stated that all plans were in place for the Remembrance Day Service which will be held on 14th November at 10.45am at the War Memorial in Prestbury. On 13th November volunteers would be cleaning the memorial site and car park.</p>	
130	<p>AOB</p> <ul style="list-style-type: none"> A first draft budget will be ready for the meeting in December. An extraordinary meeting, to agree the budget and precept, will be required after the scheduled PPC meeting in January 2022 One of the new litter bins is in the wrong place. It needs to be moved nearer to the parish office. MH to action. 	MH

	<ul style="list-style-type: none"> • Build Back Better - Market Town Fund PPC has been awarded a grant of £15k to hold a village fete to promote local businesses and organisations in Prestbury. Working group formed to initially include PW, HE, GG and RG. It is hoped everyone will get involved at some point. 	
131	The meeting closed at 8.37pm	
	Date of next meeting: Monday 13th December 2021 7pm at St. Nicholas Church	