

# PRESTBURY PARISH COUNCIL

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Prestbury  
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GL52 3LP

## Minutes

Meeting: Allotment Committee  
Date: Thursday 3 June 2021  
Venue: Parish Office

### Attendees:

Cllrs: J Payne (JP) – Committee Chairman, J Slater (JS), L Langrish (LL), P Kennard (PK).

Item No.	Item	Action
21/001	<b>Welcome</b> The Chair of the Parish Council welcomed members to the meeting.	
21/002	<b>Apologies received and noted.</b> There were no apologies, Parish Clerk not present. Allotment Representatives were not invited to meeting.	
21/003	<b>Election of Chairman.</b> Cllr. John Payne was elected Chair for the 2021/2022 session.	
21/004	<b>Minutes from meeting 4 February 2021</b> Agreed as an accurate record.	
21/005	<b>Matters arising from minutes not covered in agenda.</b> Agreed to terminate Plot 45 tenancy agreement due to lack of cultivation. (Action suspended because tenant had not received the two warning letters specified in the Terms and Conditions)	JP
21/006	<b>Update on invoicing and income for the current year.</b> According to the database the Clerk had invoiced 30 Allotment holders. Invoicing should have been completed by the end of March. JP has contacted the remaining allotment holders reminding them that payment is now overdue. We are now at about £3,200 income (75% of where we should be).	

<b>21/007</b>	<p><b>Discussion on (a) deposit scheme and (b) updated T&amp;C for tenants.</b></p> <p>(a) Agreed to remove the deposit scheme – only four people impacted. Too complicated in terms of holding separately as not income, reporting separately on the balance sheet. This will be removed as a policy.</p> <p>(b) JP advised that the T&amp;Cs being sent out are not the latest version and do not contain the section of abusive behaviour. Allotment holders need to be directed to the correct version and also to be advised of the 2022 rent increases from April 1<sup>st</sup> - £46 for a full plot and £30 for a half plot.</p>	<p><b>JP</b></p> <p><b>JP/PK</b></p> <p><b>JP/JS/PK</b></p>
<b>21/008</b>	<p><b>Allotment waiting list.</b></p> <p>JP advised that there does not appear to be a current/updated waiting list - last one dated 2019. He is trying to pull together into composite list and answer the emails going back to December 2020/January 2021 that have not been responded to. waiting list at appx 2 years.</p>	<p><b>JP</b></p>
<b>21/009</b>	<p><b>Review of allotment sizes – discussion (longer term project)</b></p> <p>Agreed that long term plan to review allotment sizes and prices was exactly that - long term project. Full plots vary between 350 and 410 square metres, but some half plots seem to be bigger .</p>	
<b>21/010</b>	<p><b>Allotment reps.</b></p> <p>Agreed John would contact David Clarke and David Jackson.</p>	<p><b>JP</b></p>
<b>21/011</b>	<p><b>AOB</b></p> <p>Urgent maintenance needed on road on allotments. John to talk with Craig. Also, weed killer</p>	<p><b>JP</b></p>
<b>21/012</b>	<p><b>Date of next meeting.</b></p> <p>6 July at 11.00pm. Venue to TBD</p>	