

PRESTBURY PARISH COUNCIL

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Parish Council Office
The Pavilion
New Barn Close
Prestbury
Cheltenham
GL52 3LP

Minutes

Meeting: PPC Full Parish Council Meeting
Date: Monday 8th February 2021, 7.00pm.
Venue: Video conference – Zoom.

Attendees:

Cllrs:
J Slater (JS) - Chairman, J Payne (JP), L Langrish (LL), I McAllister (IM), H Breach (HB), C Taylor (CT),
R Gibbins (RG), G Griffiths (GG), K Bishop (KB), J Maloney (JM), M Hansen (MH), H Singh (HS),
R Lawson (RL)

One member of the public.
Clerk

Minutes

Item No.	Item	Action
20/135	<p>Welcome and meeting structure.</p> <p>The Chairman reminded members that the meeting was being recorded by the Clerk for minute taking reasons only. This would be deleted once minutes had been approved.</p> <p>Confirmation that no other recordings were being made.</p>	
20/136	<p>To receive and note apologies for absence.</p> <p>Cllr's B Stark, P Kennard</p>	
20/137	<p>To Note any Declarations of Interest.</p> <p>None declared.</p>	
20/138	<p>To Confirm Minutes of the Parish Council Meeting held on 11th January 2021.</p> <p>The minutes were agreed as an accurate record.</p>	

<p>20/139</p>	<p>Matters Arising.</p> <p>20/124</p> <p>20/95 Condition of former High Street Post Office.</p> <p>Work is continuing on the former Post Office and it is being converted into offices.</p> <p>20/97</p> <p>4a. iii) MUGA PIR lights.</p> <p>Electrician has been booked and due in over next 3 weeks.</p> <p>4a. iv) Defibrillator re-located to Pavilion.</p> <p>London Heart scheme confirmed price of £1395 to purchase and supply defibrillator. Crowd funding has raised £1050. PPC contribution would be £400 + installation. Memorial plaque recognising the contributors should be installed.</p> <p>Independent advice would be beneficial to help identify the most suitable location for second defibrillator. HB to feedback in March.</p> <p>Agreed to ask fund raisers for transfer of funds to PPC and then to purchase the defibrillator.</p> <p>20/127 Committee Reports:</p> <p>4. Facilities Management</p> <p>a. Litter Picking Project.</p> <p>On hold to due Covid restrictions.</p> <p>5. Staffing Committee</p> <p>Administration Officer advertisement is with GAPTC, noticeboards and PPC website.</p>	<p>HB</p> <p>Clerk</p>
<p>20/140</p>	<p>Reports from Borough and County Councillors.</p> <p>Report attached (Appendix 1).</p> <p>Key Issues:</p> <ol style="list-style-type: none"> 1. Barley Road bus gate installation is progressing slowly. Awaiting ANPR camera delivery/payment. TRO pending. 2. CityFibre project to develop fibre network for the whole of Cheltenham - progressing. 	

<p>20/141</p>	<p>Reports from Councillors.</p> <p>On items not covered by the agenda.</p> <p>Discussions at C5 meetings concerned youth provision, CBC Council tax, funding carbon neutral projects and reinstatement of community pride funding. C5 reports to be circulated.</p> <p>Previously PPC have archived records to Gloucestershire Hub. PPC needs investigate current archiving obligations and Gloucestershire Hub requirements, and any cost implications.</p> <p>Handforth Parish Council You Tube clip. PPC communications policy to clarify issues around video conferencing and usage at meetings.</p> <p>Mill Lane flood alleviation scheme to be inspected on Friday 12th Feb. (9.00am) following gravel build up and bridge damage.</p> <p>Prestbury signs. Securing an independent approved contractor to install signage has proved difficult. Project ongoing.</p> <p>PFD has been investigating a Sensory Garden on Barley Road at zero cost to PPC. It was agreed that full proposal to be submitted at next Parish Council meeting.</p>	<p>JS</p> <p>CT</p> <p>CT</p>
<p>20/142</p>	<p>Committee Reports:</p>	
	<p>1. Finance & General Purposes</p> <p>a. SCRIBE Accounting Package. Year end for 2018-19 and 2019-20 have now been set up on Scribe and match PPC year and replicate the AGAR submissions. Zoom meeting with Hannah at Scribe on Friday 12th Feb.</p> <p>b. Position with ClubNet. No further communications. Scribe are launching a booking system as a beta version and PPC will be part of trial and review. Ongoing.</p>	<p>SD</p> <p>IM</p>
	<p>2. Planning & Development</p> <p>One objection has been reported to CBC, Hunting Butts. This is a development within green belt and other concerns were raised about surface water plan. Requested referral to full planning committee for consideration.</p>	

3. Facilities Management

a. Litter Picking Project.

Last Saturday in March (March 27th) could now be a launch date. Project is ready to go. Members were encouraged to spread the word about this project to attract volunteers. Communications policy tbc.

GG

b. MUGA Vandalism – Police meeting on 16th February.

Looking to build collaborative activity to further address the anti-social behaviour.

c. Pavilion Heating consultation

Energy Survey has been completed and comprehensive report just received. Once reviewed this will be disseminated as soon as possible. Advice around heating in main hall could be actioned immediately.

Energy Survey Report to be forwarded to Cllr Langrish.

HB

Feedback from Environment committee to March full parish meeting.

HB

d. Allotments

Following the recent meeting:

(a) It was agreed that no rent increase for 2021-22 but to develop a 3-year rental plan. This will require T&C update.

(b) Waterplus - water supply invoice still pending.

(c) Full site inspection TBC, but generally allotments in good condition.

(d) There is a long waiting list.

(e) Plot 16a has been developed by a small group and now provides food for the food bank.

(f) The Aston Community project plot run by Gloucestershire will be a rent free.

e. Notice board policy.

Reviewed proposal.

Agreed with the caveat that only Cllr names should be provided on the notice board with no other personal contact details. Contact to councillors should be through Clerk. Clerk to update policy and request which councillors will adopt a noticeboard.

Clerk

Councillor photographs on the website at the discretion of individuals.

20/146	<p>Adjournment to allow for questions from the public.</p> <p>No questions.</p>	
20/147	<p>Monthly Financial information.</p> <ol style="list-style-type: none"> 1. Budget Forecast to 31st January 2021 – agreed. 2. Bank reconciliation to 31st January 2021 – agreed. 3. Payments for February 2021 – agreed. 4. <p>Final S106 payments to be secure this financial year. VAT reimbursements claim to be submitted to HRMC in March 2021.</p>	Clerk
20/148	<p>AOB</p> <p>Sensory garden, visiting Star Centre maybe useful for ideas and inspiration and in particular any information relating to visually impaired people would be useful. Cllr Lawson to investigate through his school.</p> <p>Bugs Life, a pollinator improvement project, approached PPC looking to find areas to encourage pollinators, particularly on the eastern side of the parish. Defer to next meeting.</p> <p>War memorial cleaning. First quote received, second and third quotes to be sourced for example Cleevely memorial (Prestbury Road).</p>	<p>LL</p> <p>RL</p> <p>HB</p> <p>Clerk</p>
20/149	<p>Next meeting – Monday 8th March 2020 7.00pm</p>	

Appendix 1:

PRESTBURY

P A R I S H C O U N C I L

County and Borough Councillor Report
to the meeting of
Prestbury Parish Council on Monday 8th February

Gloucestershire County Council.

The County Council has not held a Council meeting since the last Parish Council meeting. The following have been reported for information.

1. GCC confirmed that the 2021 census will take place in March 2021.
2. GCC have confirmed the location of the new primary school in Bishops Cleeve. The £11m school will be built on land next to the Farmer's Arm Public House. The school is designed to be carbon neutral and will when fully opened accommodate 630 pupils.
3. GCC is making grants of £50k to each district council to support vulnerable residents impacted by Covid-19.
4. As residents of Furlong Rise will be aware the Bus Gate remains closed, this is because the necessary Traffic Regulation Order has still not been completed. There are a number of elements that need to be completed.
 - a. Payment for the TRO order has been received by GCC, but not the monies for the enforcement cameras.
 - b. The agreement requires some minor changes to bring it in line with National Policy. The agreement includes the term Local Buses, this is not in line with National Policy, and has to be changed to Buses.

It is now anticipated that the TRO will be completed by the end of February (this year) and will be open to the non-existent bus services.

Cheltenham Borough Council.

There has not been a meeting of the Council since the last Parish Council meeting, however, the following will be of interest to councillors.

1. Idsall Drive Car Park. Notes for the meeting of the Council's Asset Management Working Group included comments from two Cabinet Members. One councillor suggested the sale of the car park was to be considered as a benefit for the whole of Cheltenham, and the other voiced concerns about the car park being offered at a discounted price to the Parish Council.
2. Cheltenham in keeping with its ambition to become the Cyber Capital of the UK has contracted with CityFibre to install at their expense a Borough wide fibre optic network. The fibre will be laid in pavements rather than roads, and a small connection box will be installed on the boundary of each property. Should the resident choose to take up the offer from their Internet Service Provider, connection from the box to the property will be free of charge. The work is expected to take 2 to 3 years.
3. The Lido Car Park. As you will probably be aware the Lido Car Park has been used by people attending the vaccination centre at the Fire Station. Since the vaccination programme started there have been a number of complaints relating to parking, including:
 - a. The belief that parking was free for those attending for vaccination.
 - b. Difficulty in obtaining a ticket due to queues at the pay stations.
 - c. Pay stations not working.
 - d. Erroneously issued Parking Penalty Notices.

There was a belief that Cheltenham Borough Council managed the site, when in fact it is managed by ParkingEye under contract to the Lido.

The Lido in partnership with ParkingEye have introduced a range of measures to reduce residents' concerns, including:

- a) Improved signage.
- b) Staff on hand to assist residents.
- c) To advise visitors that payment can be made after the vaccination.
- d) A review of penalty charges notices, many of which have been cancelled.
- e) Adding sanitiser gel to pay stations.
- f) Regular cleaning of pay stations.
- g) Replacement of number keyboards to improve visibility.

John Payne

7th February 2021