

PRESTBURY PARISH COUNCIL

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Minutes

Meeting: PPC Full Parish Meeting
Date: Monday 13th July 2020 7.00pm.
Venue: Video conference – Zoom.

Attendees:

Cllrs: J Slater (JS) - Chairman, C Hunt (CH), J Payne (JP), L Langrish (LL), McAllister (IM), H Singh (HS), H Breach (HB), Kate Bishop (KB), Charles Taylor (CT), B Stark (BS)

Parish Clerk and one member of the public.

Item No.	Item	Action
20/20	Welcome and meeting structure. The Chairman welcomed the members and clarified how the meeting would be structured as the meeting was conducted through Zoom.	
20/21	To receive and accept Apologies. Cllr's H Singh, I Bassett-Smith, P Kennard	
20/22	To Note any Declarations of Interest. No declarations.	
20/23	To Confirm Minutes of the Parish Council Meeting held on 29th June 2020. To include on Motion 863 'Cllr Rachel Smith'. Minutes agreed as an accurate record.	

<p>20/24</p>	<p>Matters Arising.</p> <p>2020/11 Part 2 Restoration of permanent traffic lights at Boots Corner. Cllr Payne reported that this is being addressed through GCC but Covid-19 pavement/traffic alterations for social distancing has caused a delay.</p> <p>Item 2020/12 – Meeting with PTC TBC.</p> <p>Item 2020/13 – VAT implementations on MUGA bookings to be clarified.</p> <p>Item 2020/17 – Utilities review to be reported in August meeting.</p>	
<p>20/25</p>	<p>Report from County and Borough Councillor</p> <p>There have been no Borough or County meetings since last PPC meeting, but Cllr Payne reported that there are administrative items to report:</p> <ul style="list-style-type: none"> • CBC Cash Office in Municipal Offices is to be closed because of reduced demand. Alternative payment methods will be available. Cheque payments to CBC will be phased out by December 2021. • CBC's drive for affordable housing has led to the acquisition of a site at 320 Swindon Road. Plans TBC. • CBC draft policy has been approved for the installation of protective screens in licensed vehicles. • Publication of the Cheltenham Recovery Statement documenting the necessary investment for CBC to be carbon neutral by 2030. A strong desire for investing for growth but also investment of benefit to the wider community. • GCC has announced that 12 libraries to reopen from w/c 20th July but not Prestbury Library. • Regarding Furlong Rise 'Busgate' Cllr Payne has received from GCC information highlighting public consultation ending on 3rd August 2020. This has come as a surprise. Cllr Payne has requested clarification from GCC. <p>Cllr Langrish enquired about the availability of government vouchers/schemes in support of councils and businesses, TBC.</p>	

<p>20/26</p>	<p>Reports from Councillors. On items not covered by the agenda.</p> <p>Cllr Slater reported from the recent C5 meeting highlighting the overwhelming support of the C5 group to the climate change agenda especially bike routes, tree planting, waste and recycling management.</p> <p>For information, an article on Social Prescribing has been circulated to councillors.</p> <p>Cllr Breach provided an update on Defibrillator and the difficulties at the current location due to carparking. CBC Planning Office does not have any record of pertinent planning conditions. Now in consultation with GCC Highways regarding car accessing onto highway. Relocation of defibrillator to, for example, the Pavilion may now be a consideration. Sports & Recreation to review.</p>	
<p>20/27</p>	<p>Committee Reports:</p> <p>1. Allotments</p> <ul style="list-style-type: none"> a. Blacksmiths Lane resident – boundary line discontinuity between allotments and current fence line. Topographical survey to assist in establishing boundary line. Residents proposal is to clear area and install new fencing. Review at next meeting. b. Rat Infestation – Blacksmiths Lane resident has complained of rat in their garden. CBC Environmental Health have identified likely source is the overgrown and dumped waste around plot 76B. Contractor quote at £1200 – Agreed. c. Debris adjacent to boundary fencing – ongoing issue in some places that causes fencing to rot. Cllr Payne to update T&C’s and inform tenants of charges for repairs. 	
	<p>2. Finance & General Purposes</p> <ul style="list-style-type: none"> a. Utility Bills telephone and electricity. Fixed term contract and business rates for both. Other Parish Councils paying considerably less for telephone and broadband provision. Ongoing project. b. Energy management review to be undertaken by Cllr McAllister and Cllr Breach. Ongoing project. c. £7000 in unbudgeted spend this year due unforeseen expenditure. Asset Register and review of assets to be carried out for a detailed plan of life cycle, maintenance, and replacement costs. d. PPC Longer Term planning now under consideration and possibly leading to recommendation for Parish Plan/ Neighbourhood Plan. Small team to be set up to lead on this project. 	

3. Planning

PLANNING APPLICATIONS RECEIVED AND COMMENTS JUNE 2020

05/06/20	20/00859/FUL	Little Duncroft, Evesham Road		
First floor extension & new roof to create an additional storey, ground floor extension to rear & erection of new garage with ancillary workshop			PPC	No Objection
12/06/20	20/00888/FUL	Three Queens, Deep Street		
Erection of single storey shed (part retrospective)			PPC	No Objection
12/06/20	20/00917/FUL	37, Whitethorn Drive		
Alterations & extension at ground & first floor to incorporate detached garage			PPC	No Objection
19/06/20	20/00829/FUL & 20/00829/LBC	344 Prestbury Road		
Replace roof slates with new. Existing missing, broken. Delaminated slates replaced including new felt and battens			PPC	No Objection
19/06/20	20/00853/FUL	17, Glebe Road		
Demolition of conservatory & garage. Single storey extension			PPC	No Objection
26/06/20	20/00967/FUL	27, Mandarin Way, Swindon Village		
Dropped kerb			PPC	No Objection
26/06/20	20/00916/CACN	Tree works, Conservation Area		
Fell Holm Oak		The Cottage, Mill Street	PPC	No Objection

4. Sports & Recreation

Tractor front tyres now been replaced.
Rear tyres likely to need replacing over next couple of years. Awaiting quote from Ski Tyres.

Second and third quote on oil tank replacement to be sourced.

Clerk

<p>20/28</p>	<p>Prestbury Planter Project.</p> <p>Cllr Payne reported on developments. GCC Growing Communities have agreed the grant for £1179 to cover the purchase of the 3 planters. Racecourse have agreed to water planters between May and September up to 2021 which has been confirmed with a written agreement.</p> <p>Proposal by Cllr Payne and seconded by Cllr Slater - To purchase of 3 planters, flowers, and compost. Unanimously agreed.</p>	
<p>20/29</p>	<p>Playing Field Developments – Progress report.</p> <p>Cllr Langrish reported that:</p> <ul style="list-style-type: none"> • MUGA surfaced complete – except for goal ends. Currently covered in sand which will be compacted, and excess removed shortly. • Outdoor gym installed just waiting for SUDS surface. • Knockout walls installed, awaiting lines. • CCTV – 6 cameras installed and working. Installation snagging ongoing. • Daily mile surface has been cut out awaiting SUDS surface to be laid. • Carpark – installation date w/c 20th July taking 4-5 days. • Main sign to be installed Thursday 16th July along with MUGA promotional barriers. 	
<p>20/30</p>	<p>Covid-19 Review.</p> <p>Cllr Payne reported that GCC in partnership with Public Health England and NHS published Draft Local Outbreak Management plan. There are currently 12 committees and organisations responsibility for outbreak management. Available on GCC website. (https://www.gloucestershire.gov.uk/media/2099097/covid-19-local-outbreak-management-plan-first-edition.pdf). Key elements/framework includes 4 elements: Prevent, Constrain, Respond, Monitor. Comments welcomed. With CBC’s Recovery Strategy plan, (https://www.cheltenham.gov.uk/downloads/file/8162/recovery_strategy), these are the two keys reference documents.</p>	

20/31	<p>Emergency Plan review.</p> <p>Cllr Hunt reported on PPC Emergency Plan, needs minor updates to include councillor’s allocation to areas within Prestbury.</p> <p>Councillors to check Emergency Plan for correct contact details and to notify Clerk. Proposal to adopt now with developments by end of August – unanimously agreed.</p>	
20/32	<p>Adjournment to allow for questions from the public.</p> <p>Confirmation of purchase of plants for planters, initial cost of £125 covered by PPC.</p>	
20/33	<p>Monthly Financial information.</p> <ol style="list-style-type: none"> 1. Budget Forecast to 30th June 2020. Agreed. 2. Bank reconciliation to 30th June 2020. Agreed. 3. Payments for July 2020. Agreed. 	
20/34	<p>Any other business.</p> <p>Cllr Payne proposed 2021/22 budget to include cost for two planters for Windy Ridge, estimated at £900. Cllr Breach, Bishop and Taylor have had a meeting regarding integration considerations of Wymans Brook into PPC and this could fall into this sub-group and they will report back in due course.</p> <p>GCC Speed Survey proposed for Deep Street, the High Street and maybe through to Tatchley Corner. PPC to be updated in due course.</p>	
20/35	<p>Next meeting Monday 10th August 2020 7.00pm</p>	