

Prestbury Parish Council

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Parish Council Office
The Pavilion
New Barn Close
Prestbury
Cheltenham GL52 3LP

MINUTES of FULL PARISH COUNCIL MEETING held
on Monday 10th February, 7.00 PM at the LIBRARY.

Present:

Cllrs J Payne (**JP**) - Chairman, I Bassett-Smith (**IBS**), K Bishop (**KB**), H Breach (**HB**), C Hunt (**CH**), L Langrish (**LL**), I McAllister (**IM**), J Slater (**JS**), R Stark (**RS**),

Clerk.

MINUTES

| ITEM No | ITEM | ACTION |
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| 19/151 | Welcome. The Chairman welcomed Cllrs and the eight members of the public. | |
| 19/152 | To Receive and Accept Apologies. Cllr's P Kennard, H Singh. | |
| 19/153 | To Note Declaration of Interest. No declarations of interest. | |
| 19/154 | Questions from the Public, welcomed. Questions from the Public welcomed and to be raised through the Chairman. | |
| 19/155 | To Confirm Minutes of the Parish Council Meeting held on 13th January 2020 and to receive the Minutes of the Planning meetings for January 2020. Agreed as an accurate record and signed off by the Chairman. | |
| 19/156 | Matters Arising. 19/119 Proposed projector and screen for PPC. An 80 inch screen and small projector have now been identified. | Clerk |

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| | <p>Barley Road has been adopted by GCC Highways under a 12 month maintenance phase. GCC will now supply the specification of materials required to activate the Bus Gate and Bloor/Bovis to undertake the work. Traffic Regulation Order (TRO) to be delivered within 12 months.</p> <p>The apparent impact of the long term solution appears to be that the wooden planters that currently block Barley Road will be moved from their current location down towards the Bus Gate pinch point located close to the culvert over the Rushey Brook until the Bus Gate is made operational. When this happens residents from the Harvest Street Area of Starvehall Farm will in future have to exit the site via New Barn Lane, rather than Prestbury Road.</p> | |
| <p>19/158</p> | <p>Reports from Councillors.</p> <p>On items not covered by the agenda.</p> <p>No matters raised.</p> | |
| <p>19/159</p> | <p>Reports from Committee Chairman.</p> <p>1. Planning and Development</p> <p><i>PLANNING APPLICATIONS RECEIVED AND COMMENTS, JANUARY 2020</i></p> <p>1) 19/02503/CONDIT 03/01/20 Land at Stavehall Farm, New Barn Lane Variation of Condition 30 to conclude the implementation of the bus gate</p> <p>PPC Comment. PPC supports the installation of the bus gate as laid down in Condition 30 but would appreciate the Borough Council's understanding of increased traffic flow in New Barn Lane.</p> <p>2) 19/02518/FUL 03/01/20 High Elms, Bowbridge Lane Replace patio doors on rear elevation and convert one integral garage into a utility/laundry room.</p> <p>PPC No Objection</p> <p>3) 19/02515/FUL 10/01/20 65 Cleevelands Avenue Two storey side extension. PPC No Objection</p> <p>4) 20/00013/FUL 10/01/20 Morar, Park Lane Two storey side extension + single storey rear extension (revised scheme ref. 18/02383/FUL and 19/00917/FUL). PPC No Objection</p> <p>5) 20/00027/FUL 10/01/20 12B Glebe Road Two storey rear extension.</p> <p>PPC Objection Over development of a small property. There is limited access via a footpath and the increased accommodation may create additional car parking in front of adjacent properties</p> | |

6) 20/00061/CONDIT 17/01/20 3 Cleeve Cloud Lane
Variation of Condition 2 on planning permission ref. 19/01163/FUL, alternative roof covering to suit shallow pitch.

PPC No Objection

7) 20/00098/FUL 24/01/20 25 South View Way
Single storey rear extension and works to garage.

PPC No Objection

8) 20/00104/FUL 24/01/20 Robinswood, Noverton Lane
Garage conversion to form home office & refurbishment of existing defective carport.

PPC No Objection

Parish Council comments regarding the revised plans for the Pittville School Playing Fields (19/00053/REM) have now been made. The Chairman noted that although an offer for the land had been received the sale had not yet been completed due to the objection from the Dept of Education. Outline planning permission has been granted already.

Concerns were raised regarding houses on northern boundary that are very close to existing buildings in Greenfields, two have been moved. Tree planting on boundary had potential to block out light, smaller trees will be planted.

Cllr Payne commented that regarding 20/00027/FUL - 12B Glebe Road, Cllr Stennett (Borough) has submitted an objection and has requested application goes to CBC Planning committee.

2. Finance and General Purposes.

PPC Standing Financial Regulations under review to ensure full alignment to updated regulations. To be finalised at AGM in April.

3. Allotments.

Next meeting Wednesday 18th February 2020 6.30pm, Parish Office.

As advised last month it is proposed that the 2020 produce show to be combined with the Arts and Crafts fair to held in the Prestbury WI, probably in early September.

4. Sports and Recreation.

PTC meeting.

Constructive meeting around MUGA developments and also confirmed tennis court available to the general public when PTC not using them.

Public times are 4.00 pm – 6.00pm Monday – Thursday.

Little Explorers meeting.

Very positive feedback. Very busy at the moment. Decluttering their old toys and freeing up space. This has the potential for PPC to hire out the room for other functions, especially over the summer. TBC.

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| | <p>Football – Prestbury Rovers. Meeting TBC. It would be useful to include fixture and match feedback for the website.</p> | <p>Prestbury Rovers Clerk</p> |
| <p>19/160</p> | <p>Barley Road Public Open Space (POS) Development – Update.</p> <p>Cllr Langrish reported on the installation of two new bins for dog waste on the Barley Road field by the exits.</p> <p>The three hexagonal benches surrounding the tree clumps will require some construction on site, current planned date for the arrival of benches is w/c 24th February 2020.</p> <p>The proposed sign for Prestbury Playing Fields is being developed. Submitted to Cllr's in due course.</p> <p>Increased footfall on POS, especially dog walkers. The whole area will need improved signage in due course.</p> <p>A recent meeting between PPC Councillors and Bloor Homes indicated that the adjacent unused land, fenced off with HERAS fencing, will be developed at a future date for approximately 52 homes. As yet no detailed plans are available. It has been agreed that the temporary perimeter fence of this area will be replaced with metal coated fencing matching that already installed around the land by the Parish Council on Barley Road and Prestbury Road.</p> | <p>Cllr LL</p> |
| <p>19/161</p> | <p>Prestbury Road Playing Fields Development.</p> <p>Update to progress developer's contracts.</p> <p>Cllr Langrish advised the meeting that the planning applications for the MUGA and lighting had been approved by CBC and she now sought agreement from the Parish Council to place the contracts for the new ground works and installation of new facilities on the Parish Sports field.</p> <p>Following the last contracted football game on the Parish Council Sports field on 16 May the field will be fenced off on 18 May (for health and safety reasons) except for access from New Barn Close to the Pavilion (containing the Parish Office and the Little Explorers Play Group) and the tennis courts. Present schedules seek completion of these works late June 2020, with a "Grand Opening" in mid-July.</p> <p>Cllr Payne thanked the significant efforts of the project team. He proposed to vote on the acceptance of the Terms & conditions of this contract and to award the contracts to Caloo and Gridforce. Seconded by Cllr Hunt.</p> <p>This was agreed unanimously.</p> <p>Work remains to be done on the detailed operational/sustainability plans for the new facilities and these will be advised in due course. The meeting agreed that an Extraordinary General Meeting of the Parish Council should be held to discuss the long term implications of the operation and maintenance of the new facilities. A date of 23 March was agreed for this meeting.</p> | <p>Clerk</p> |

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| <p>19/162</p> | <p>Greening Prestbury.</p> <p>A presentation (see appendix below) was given by the Chair of the Prestbury Open Gardens Society on potential plans to make Prestbury “more floral”.</p> <p>A Prestbury Planters Group has been formed. As a start it was suggested that three low maintenance large planters be located at three points of entry to the "village". Support for these plans was given, however work was needed to ensure the necessary permissions and insurance were in place.</p> <p>Cllr Payne requested that detailed location plan and planter specification (size, materials etc.) to be generated enabling discussions with GCC (Highways) to proceed.</p> <p>It was agreed that the Parish Council would return to this project at a later date when more information was available.</p> | <p>Prestbury Planters Group Chairman</p> |
| <p>19/163</p> | <p>Website – statistics update.</p> <p>The Parish website has had 1465 visitors in the last month.</p> | |
| <p>19/164</p> | <p>Finance matters.</p> <p>a) 2019/2020 Budget Forecast, January 2020 Bank reconciliation and February 2020 payments. Payments for February 2020 confirmed. Bank reconciliation agreed and signed off.</p> <p>b) Agree – PPC 2020/21 precept. PPC agreed that The Parish Precept is to be increased by 2% next FY. This equates to less than £1 per annum over most properties in Prestbury.</p> <p>c) Adopt Financial Regulations 2019. PPC Standing Financial Regulations under review to ensure PPC fully aligned to updated regulations. To be finalised at AGM in April.</p> <p>d) Agree appointment of Internal Auditor for late May 2020. The appointment of the Internal Auditor Mr Iain Selkirk was agreed.</p> | |

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| <p>19/165</p> | <p>Any other business.</p> <p>B4632 road over Cleeve Hill is completely closed until 28 February to fix the collapsed drain system and reinstate the road surface as a matter of urgency. Crews will be making deep excavations so the road cannot be reopened to traffic until work is complete.</p> <p>New Post Office (Burgage) opening. This has not yet happened. The Chairman agreed to investigate and advise members of the Public in due course.</p> <p>Prestbury Road highway repairs adjacent to Tatchley roundabout up to Priors Road. Sadly the expected repairs will not happen soon due to administrative issues at GCC (Highways). These have left no funding available for early remedial action of the pot holes on this stretch of road.</p> <p>Cllr Payne proposed to PPC Cllrs to set up a sub-group looking at environmental issues in prestbury and working with CBC and GCC in implementing and supporting the climate change agenda. Cllr Breach expressed an interest in being part of this group.</p> | <p>Chairman</p> |
| <p>19/166</p> | <p>Date of next meeting.</p> <p>Monday 9th March 2020 – 7.00pm Prestbury Library.</p> | |

Appendix 1 - Submission to Prestbury Parish Council for discussion on Monday 10 February, 2020

We are a group of volunteers, an offshoot of Prestbury Open Gardens, calling ourselves Prestbury Planters. We have a vision to improve the appearance of the local Prestbury environment and to develop community spirit through volunteering together. This could benefit the well-being of residents and the mental health of the community volunteers.

We have many ideas but propose starting with large planters at the PRESTBURY signs on Southam Road and on Prestbury Road and on the paved area at the end of Bouncers Lane between the cycle lane and the carriageway.

In addition, we would like to encourage householders and businesses throughout the village to display hanging baskets. For example, we hope that The Kings Arms will have planters along the wall of their Car Park.

We are looking for funding to cover the cost of buying self-watering planters and supplying compost plus plants for planting out in May (see Costings). We would like to apply for the cost will be covered by the Gloucestershire County Council Growing Communities Fund. In future we would expect to fundraise and/or get sponsorship to cover the cost of winter planting and planting in subsequent years.

Planting and maintenance would be carried out by volunteers but it would be extremely helpful if watering could be by the groundsman from the PPC bowser once or twice a week.

In future years we would aim to buy addition planters for the Wymans Brook area, Noverton, Starvehall Farm and the Linden Avenue area, etc.

We have been approached by Councillor Linda Langrish for our thoughts on possible wildflower planting on the Barley Road Public Open Space. My proposals for that area are submitted separately together with costings. That cost would become payable in August/September and could perhaps be covered by Prestbury Parish Council directly.

In the longer term we have ideas for a Community allotment, a Community Orchard, bulbs and planting in verges, for example on The Burgage. This last idea could involve the Prestbury Scout Group.

Important issues to be considered are:-

1. Permission from Highways, Cheltenham Borough Council, Tewkesbury Borough Council as appropriate for the placement of the planters.
2. Insurance to cover the activities of Prestbury Planters.
3. Funding.
4. Recruiting of volunteers.

Costings for planters

I have tried to find alternatives for the self-watering planters but there seems to be nothing available on that scale. The Polystone ones would need more watering and may be brittle. The Amberol ones are certainly robust so I have only included the cost of those as they are our preferred option.

| Item | Size | Source | Cost | Total Cost |
|---|----------------------------|------------------------|--------------|------------|
| Parade self-watering planter | 120 cm length (140 litres) | Amberol planters | £335.00 x2 | |
| Promenade self-watering planter | 150 cm length (204 litres) | Amberol planters | £427.00 X2 | £854.00 |
| Jumbo polystone trough planter | 150 cm length | Primrose.co.uk | £339.99 | |
| Amphora Precinct self-watering planter | Diameter 80cm (150 litres) | | £181.00 | £181.00 |
| Polystone Grey Lismore low planter | 90cm | Primrose.co.uk | £198.99 | |
| McLoy compost | 60 litre | Gotherington Nurseries | £10 for 2 X5 | £50 |
| Osmocote pre-plant professional slow release fertiliser | 1 kg | The Garden Spuperstore | £11.99 | £11.99 |
| Plants for Parade planters | | Gotherington Nurseries | £50 x2 | £100.00 |
| Amphora planter | | Gotherington Nurseries | £40 | £40.00 |
| | | | carriage | £50.00 |
| | | | Total | £1286.99 |
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