

Prestbury Parish Council

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MINUTES OF FULL PARISH COUNCIL MEETING HELD ON Monday 11th November 2019, IN THE LIBRARY

Present:

Cllrs J Payne JP (Chairman), K Bishop **KB**, P Kennard **PK**, R Stark **RS**, C Hunt **CH**, L Langrish **LL**, I McAllister **IM**, H Singh **HS**, H Breach **HB**.

Clerk.

MINUTES

ITEM No	ITEM	ACTION
19/104	Welcome The Chairman welcomed Cllrs and the six members of the public.	
19/105	To Receive and Accept Apologies. Cllr J Slater, Cllr I Bassett-Smith	
19/106	To Note Declaration of Interest. Nil	
19/107	Questions from the Public, welcomed. Questions from the Public welcomed and to be raised through the Chairman.	
19/108	To Confirm - Minutes of the Parish Council Meeting held on 14 th October 2019. Agreed as an accurate record and signed off by Chairman. To receive Minutes of the Planning Meetings for October 2019.	
19/109	Matters Arising / Actions from the minutes 19/87 AOB Car parking in Kings Arms. In discussions with Brasserie Bar Co., they have confirmed that they have no intention of charging for parking and would encourage locals to use the carpark before 11.00am when they open for trade. They will have to take measures to ensure the carpark is available for dining customers and will review the situation once the the venue is open in early December. This information to be added to the website.	Clerk

	<p>19/96 Committee's ToR's review – ongoing</p> <ul style="list-style-type: none"> • Allotments committee • Finance & General Purpose committee • Sports and Recreation committee <p>To be circulated to respective members for review.</p> <p>19/96 Overgrowing trees Limber Hill and Cottage Rake Ave.</p> <p>Cllr JP has visited and forwarded photographs to GCC through their Report IT facility on GCC website.</p>	Clerk
19/110	<p>Reports from Borough and County Councillors</p> <p>See attached.</p> <p>1. M5 – Junction 10 development.</p> <p>GCC has applied for grant to develop M5 Junction 10 into a 4 way junction. Consultation likely Spring 2020, project completion Spring 2024.</p> <p>2. Cheltenham Transportation Plan – Phase 4 (Boots Corner)</p> <p>CBC Cabinet announced that they are in favour of amendments so Boots Corner continues to be closed to all traffic except buses,taxis, delivery and emergency vehicles. GCC Cabinet will make final decision (meeting 20th December 2019) based on advice from Traffic Regulation Committee.</p> <p>3. New Barn Lane – temporary road closure</p> <p>Road closed 15th – 16th November 3.30pm – 5.30pm between Albert Road and Racecourse for improved road safety at the race meeting.</p> <p>4. Rowlands Pharmacy</p> <p>The Prestbury pharmacy is intending to downsize its prescription dispensing as this will now be done off site this will result in a longer period between requesting medication and being able to collect. There was discussion on the adverse impact that this will have on existing customers many of whom moved to Rowlands to “save the viability” of this village business.</p> <p>5. Post Office Facilities in Prestbury</p> <p>The Old Post Office in the High Street has been sold, further information in due course.</p> <p>It is hope that Burgage Stores, Linden Avenue will be the location for the new Post Office – tbc.</p> <p>6. Remembrance Service.</p> <p>The event was well attended, with the new signage and additional road cones/ barriers proving to be effective.</p>	JP

19/111

Reports from Councillors.

On items not covered by the agenda.

1. **Cllr RS** reported that Bovis have virtually finished on the site with all houses occupied and the land leased from the School now earthed over. The Public Right of Way from New Barn Lane to Welland Lodge Road is open near the original route. It was disappointing that the detailed documentation reviewed during the Planning consultation and many of the hard won “concessions” for wildlife and flooding had not apparently been made part of the reserved matters contractual documentation. It was not therefore provided by developers. In particular, remedial ecology measures and the anti-flooding improvements behind New Barn Avenue were not carried out. These matters cannot be pursued further, but it has been expressed to the Chairman that in this instance our interests had not been best served by CBC officers and asked that he reflect this feeling to the new CBC Head of Planning.

It appears that Broad Acre Road is now being used by students from University of Gloucestershire based at Pittville Campus to park their cars. Cllr RS seeking clarification from Bovis to the current ownership of these roads and when they will be adopted by GCC.

In addition it was recommended that Residents Association should seek to amend the existing Race Traffic Order to close roads in Starvehall area during race course meetings.

2. **Cllr Bishop** expressed her disappointment with the lack of enforcement of the HGV ban on some roads in the Parish, particularly Swindon Lane. It appears that the Police will not get involved and suggest that it is up to individuals to take photographs of transgressors and forward these to the Police for action. This has been a long standing concern – as is speeding on New Barn Lane and Prestbury Road, but without effective Police enforcement it will continue.

HS

19/112

Reports from Committee Chairman

1.Allotments committee. Cllr Payne.

Distributed proposed Tenancy Agreement (Update) and proposed Terms of Reference for consideration.

Allotment Rent collection meeting in March 2020 – date TBC (Monday 23rd or Monday 30th?). In response to a tenant’s request it was suggested that the annual tenants meeting should be reinstating following on from the rent collection.

2.Planning and Development. Cllr Payne (on behalf of IBS).

PLANNING APPLICATIONS RECEIVED & COMMENTS, OCTOBER 2019

a) 19/01855/FUL 27/09/19 Royal Oak, The Burgage
Internal and external alternations. PPC No Objection.

b) 19/01906/FUL 27/09/19 43, Shaw Green Lane
Proposed rear sunroom. PPC No Objection.

c) 19/01933/FUL 04/10/19 3, Deep Street
Proposed development to build new detached house and garage in garden.
PPC Comment Concern at the access onto busy highway with restricted visibility.

d) 19/01937/FUL 04/10/19 19 Studland Drive
Two storey side and rear extension. PPC No Objection

e) 19/01838/FUL 11/10/19 23 Linden Close
Replacement Conservatory (Retrospective).
PPC No Objection.

f) 19/01387/FUL 18/10/19 75 Bouncers Lane
Ground floor and first floor side extension and dormer window.
PPC No Objection.

No Applications 25/10/19

Clerk

	<p>3.Sport and Recreation – next meeting 4th Dec. 2019.</p> <ul style="list-style-type: none"> i. Little Explorers Flooring. PPC replaced flooring. Letter of thanks from Little Explorers with their contribution of £1000. ii. Meetings with Prestbury Rovers, PTC, Little Explorers – pending new Chairman of the committee. iii. Outdoor shelter – ongoing to confirm costs for repair. iv. Defibrillator inspections. Cllr Beach completes the fortnightly inspections. Happy to have additional volunteers. <p>4.Finance and General Purposes Committee – next meeting 20th Nov. 2019, 10.00 in the PPC Office.</p>							
19/113	<p>Celebration of Prestbury – Update and Actions.</p> <p>Cllr Breach confirmed that arrangements for this event on 30th November, 2.00 – 5.00pm are making good progress. An information brochure will be completed this week and will be distributed to every house in the Parish late next week. Information on the event will also be placed on the Parish website www.prestbury-pc.gov.uk.</p> <p>Brochure available 12/13th November.</p> <p>Project Costs</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Outgoing (printing, artwork and distribution) =</td> <td style="text-align: right;">£1328 (Ex. VAT)</td> </tr> <tr> <td>Income (sponsorship pledges)</td> <td style="text-align: right;">= £1215</td> </tr> <tr> <td>PPC fund available</td> <td style="text-align: right;">= £375</td> </tr> </table> <p>Cllr Stark requested update about Budgens Store. Cllr JP confirmed Budgens has had strong interest from a new tenant but TBC, hopefully confirmed by Christmas.</p>	Outgoing (printing, artwork and distribution) =	£1328 (Ex. VAT)	Income (sponsorship pledges)	= £1215	PPC fund available	= £375	Clerk
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19/114	<p>Prestbury Road Playing Fields Development – update on Planning Application.</p> <p>Cllr LL reported planning application submitted for MUGA and Flood Lights. Cllr’s have been sent the Planning Application and the associated documents.</p> <p>Carpark, Daily mile, outdoor gym equipment and sign come under Parish Council permitted development criteria.</p> <p>It was accepted that PPC were happy with this position.</p> <p>Cllr JP reiterated that whilst PPC had previously agreed the project there will still need to be PPC agreement and formal sign off on awarding the contract.</p> <p>An extract of Management Plan has been included in the Planning Application but a full Management Plan will be produced.</p> <p>Full Business Plan for MUGA to include maintenance.</p> <p>Currently completion of the Parish playing fields improvements by August 2020.</p> <p>Cllr Slater confirmed her support and congratulations to the Project Team on an excellent job.</p>	Project Team
19/115	<p>Barley Road – Update.</p> <p>Cllr Langrish Previously Cllr Simpson secured a matched funded grant to enable three circular bench seats to be purchased for the new Barley Road public open space area, one each to be placed in the centre of the groups of young trees that have been planted. At present it is hoped to install these benches in January/February 2020.</p> <p>It was proposed by Cllr JP that PPC would match fund the grant to buy three hexagonal teak tree benches at £599 each (inc. VAT). Additional base materials, fixings etc tbc.</p> <p>Cllr Kennard seconded the motion which was unanimously agreed.</p>	LL, Clerk
19/116	<p>Christmas Tree</p> <p>Cllr Payne - The Parish Christmas Tree event. Sponsoreship and 15ft tree has now been secured. Following on from last year the Library would not be available unless Library staff are in attendance and GCC are unlikely to fund this.</p> <p>The tree, with new lights (ideally large and white lights), will be erected in the grounds of the library in the 1st week of December, final details TBC. 3-4 volunteers will be needed to help erect the tree.</p> <p>In future years merging ‘Celebration of Prestbury’ and ‘Christmas Tree’ events should be considered.</p>	JP
19/117	<p>Website</p> <p>Over the last 30 days there has been 804 visitors.</p> <p>There are 50 subscribers, 6 unconfirmed. PPC Cllr’s encouraged to subscribe.</p>	Cllr’s

19/118	<p>Finance matters:</p> <p>Appendix 1 - Bank Reconciliation</p> <p>Appendix 2 - Payments for November 2019</p> <p>Agreed and signed off.</p>	
19/119	<p>AOB</p> <p>i. Temporary Closure New Barn Lane Mentioned previously</p> <p>ii. Cheltenham Plan for public consultation Out now.</p> <p>iii. Review of impact of public notices at Remembrance Svs. Mentioned previously.</p> <p>Cllr HS Proposed the purchase of Projector and screen for PPC meetings. Required to provide quotations.</p>	HS
	<p>Date of next meeting.</p> <p>Monday 9th December 2019 7.00pm Prestbury Library</p>	