

# Prestbury Parish Council

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Parish Council Office  
The Pavilion  
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## MINUTES OF FULL PARISH COUNCIL MEETING HELD ON MONDAY 8<sup>th</sup> April 2019 IN THE LIBRARY

Present: Cllrs J Payne (Chair) **JP**, R Stark **RS**, K Bishop **KB**, I Bassett-Smith **IB-S**, L Langrish **LL**, P Kennard **PK**, C Simpson **CS**.

Mr S Dove Clerk.

Ten members of the public in attendance.

ITEM No	ITEM	ACTION
19/1	<b>Welcome</b> The Chairman welcome Councillors and members of the public to the first monthly Parish Council meeting of the 2019-2020 session.	
19/2	<b>To Receive and Accept Apologies</b> H Singh, C Hunt, M Osborne	
19/3	<b>To Note Declaration of Interest</b> None declared.	
19/4	<b>Questions from the Public, welcomed</b> These will be dealt with as the meeting proceeds.	
19/5	<b>To Confirm Minutes</b> of the Parish Council Meeting held on 11 <sup>th</sup> March and to receive the Minutes of the Planning Meeting for the period up to the 11 <sup>th</sup> March and the Allotments Meeting held on 19 <sup>th</sup>  Proposed as a true record, seconded and approved unanimously.	
19/6	<b>Matters Arising from the minutes.</b> <b>RS</b> provided an update concerning Development & Planning:  <b>1. Starvehall Farm</b>  CBC now investigating drainage issues raised by RS with CBC on the margins of Starvehall Farm developments. CBC to keep <b>RS</b> informed and he will notify PPC of progress.	

	<p>2. <b>Pittville School playing field development</b> – proposed development of 58 houses on Pittville School north playing field, bordering PPC. <b>RS</b> advised from Cllr Parsons that CBC Planning Officers in negotiation on the housing development. They are not willing to approve the application as it is currently and are looking for changes. Further meeting to discuss the issues planned imminently. Department of Education will decide on whether to allow or not giving up the land, but this decision and the CBC planning application are independent of each other. CBC must reach decision purely based on planning law.</p> <p>Decision with Minister. School in discussion with parents looking for more time with minister.</p> <p>It was pointed out that Land ownership not necessarily required for planning application.</p> <p>A further dimension to this is that giving up the playing field was directly linked with replacement sports hall requiring hall application and completion.</p> <p>3. <b>Allotment meeting</b></p> <p><b>CS</b> reported that Rough cut mower was key requirement to support maintenance of allotments, especially when allotments become vacant and before transfer to new tenant. Usage also at Robson field, Village green and Barley Road.</p> <p>3 quotes presented; £790.00, £809.00 and £852.00 (all inc. VAT)</p> <p>Proposed Masport Contractor 3N1 mower from Cleeve garden machinery at £809.00 as local provider, existing PPC contract and delivered constructed with warranty.</p> <p>Seconded <b>IBS</b>.</p> <p>Unanimously accepted to purchase.</p> <p><b>LL</b> and <b>PK</b> both raised concerns about the PPC Strimmer which was currently broken and H&amp;S risk to user. Clerk to progress.</p>	<p>Clerk</p> <p>Clerk</p>
<p>19/7</p> <p>19/7a</p>	<p><b>Reports from Councillors</b></p> <p><b>JP</b> reported CBC are strong investors in property in Cheltenham delivering a return on investment.</p> <p>GCC working with council and University of Gloucestershire (UoG) and other stakeholders to create future vision of Gloucestershire. A wide range of ideas have been produced and a more formal project team has been proposed.</p> <p><b>JP</b>. In March Cllr. Roger Whyborn (LD, Up Hatherley) elected Mayor and Cllr. Sandra Holliday (LD, St. Marks) elected Deputy Mayor.</p> <p>Key issue around local transport is that there has been a Modal</p>	

	<p>shift to public transport and this requires careful consideration going forward.</p> <p>Recognition of difficulty of refugee situation and CBC committing to taking 100 refugees over next 4 years.</p> <p>C5 meeting reported on CBC preparation regarding No deal Brexit contingency planning.</p> <p>Road naming was often left to developers to decide on road names. It was felt that this should be in consultation with parish councils.</p> <p>Community pride fund of £30k currently available and could application be made for CCTV – match funding would be required.</p>	
<b>19/7b</b>	<p><b>Development and Planning – Update</b></p> <p>Minutes of the Development and Planning Committee meeting held 11<sup>th</sup> March 2019 accepted as an accurate record.</p>	
<b>19/7c</b>	<p><b>Allotments - Update</b></p> <p>Minutes of the Allotment Committee meeting held 19<sup>th</sup> March 2019 accepted as an accurate record.</p>	
<b>19/7d</b>	<p><b>Sports and Recreation - Update</b></p> <p>CS reported that there is meeting on 2<sup>nd</sup> May where there will be confirmation of members.</p> <p>Defibrillator installation and training progressing. Training 19<sup>th</sup> June evening in the Library. Promotion required through Groups, noticeboards, WI, website and notice in Village store.</p>	<b>Cllr. CS, PK, HS Clerk</b>
<b>19/7e</b>	<p><b>Website – Update.</b></p> <p><b>PK</b> reported that Netwise have been paid and that information is beginning to be uploaded.</p> <p>Dummy copy to be circulated for viewing.</p> <p>One of the key reasons for purchasing the new website was the significance and compliance with the General Data Protection Regulations (GDPR). Data protection officer needed to maintain and provide oversight of this going forward necessary. Cllr. Harb Singh (HS) was proposed by <b>PK</b>, seconded and unanimously agreed. <b>PK</b> to inform <b>HS</b>.</p> <p><b>LL</b> provided update report on Barley Road trees planted by Bloor homes. The hot weather following planting raised concerns about watering new trees. Local community rallied with good involvement.</p> <p>No water supply on Barley Road. Water bowser and trailer has been donated to provide water supply. Encouraging ownership in community.</p> <p>Fence planning application submitted and verified.</p> <p>Solicitors instructed P Smart looking to complete transaction to</p>	<b>Cllr. PK</b>

	<p>transfer land to PPC. The fencing can be completed quickly after acquisition.</p> <p>Bloor to complete fencing on north side of Barley Road field – TBC.</p> <p>Care home development- abandoned. It looks like Bloor holding the land as a land bank, potential to be an eye sore. <b>LL</b> to ask Bloor.</p> <p><b>JP</b> Excellent work so far.</p> <p><b>JP</b> reported feedback from a Seminar regarding travellers on council property – not a problem for borough councils but potentially more difficult for Parish Councils.</p> <p>Gateways should have height restrictions if wide enough for vehicles.</p> <p>S106 Money - Update report on playing fields development</p> <p><b>LL</b> One quote submitted already for the whole project.</p> <p>CBC meeting to show initial ideas – positively received but carpark should not be tarmac, prefer sustainable surface. Considerably cheaper than tarmac and easier to maintain and allow a larger area up to 30 cars.</p> <p>Ideally tarmac for disabled area for ease of access and close to pavilion.</p> <p>MUGA received positively.</p> <p>Flood lights ok as long as sufficient distance away from houses (Currently about 50m away). Noted that dormer extended houses are regarded as single storey for planning applications. Flood lights would provide significant benefit to utilisation of MUGA. Ladies College and Dean Close have had planning application approved with flood lights (15m high lights). Balcarras provides a good example of application information.</p> <p>Recommended to include full details some items conditional. Recommended full application</p> <p>Potentially most contentious aspect is the bike park. Although it is away from road and houses. JP noted that noise not considerable compared recent football match.</p> <p>Current evidence claims bike park reduces antisocial areas and increased football helps to reduce antisocial behaviour.</p> <p>Signage - LL reported the large signs to promote and clarify the purpose of PPC playing fields to be funded by Bloor homes as part of the transfer deed.</p> <p>LL has been approached by member of rotary club would like to donate 100 trees and this could help to reduce noise. St Mary's school involved in the logo design.</p>	<p><b>Cllr LL</b></p> <p><b>Cllr LL</b></p>
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19/8	<p><b>Finance Matters</b></p> <p>The Clerk issued the Bank Reconciliation and Budget forecast ahead of the meeting.</p> <p>Cheques for signing for April 2019</p> <p>2778    Brandon Tool Hire</p> <table><tr><td></td><td></td><td>£106.80</td><td>Post hole borer hire</td></tr><tr><td>2779</td><td>GAPTC</td><td>£1,951.67</td><td>Annual Subscription</td></tr><tr><td>2780</td><td>Trade UK</td><td>£54.74</td><td>Paint, glue, sandpaper</td></tr><tr><td>2781</td><td>Trade UK</td><td>£25.97</td><td>Allen Key Set, safety knife</td></tr><tr><td>2782</td><td>CBC</td><td>£20.00</td><td>Lottery License Renewal</td></tr><tr><td>2783</td><td>CBC</td><td>£169.00</td><td>Bin collection</td></tr><tr><td>2784</td><td>Trade UK</td><td>£30.98</td><td>Paint, sandpaper</td></tr><tr><td></td><td>TOTAL</td><td>£2,359.16</td><td></td></tr></table>			£106.80	Post hole borer hire	2779	GAPTC	£1,951.67	Annual Subscription	2780	Trade UK	£54.74	Paint, glue, sandpaper	2781	Trade UK	£25.97	Allen Key Set, safety knife	2782	CBC	£20.00	Lottery License Renewal	2783	CBC	£169.00	Bin collection	2784	Trade UK	£30.98	Paint, sandpaper		TOTAL	£2,359.16		<b>Chairman</b>
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	<p><b>AOB</b></p> <p><b>IBS</b> asked for an update on Prestbury Village shops. <b>JP</b> reported there was no news although further complaint about Kings Arms car parking. Car park monitoring suspended.</p> <p><b>JP</b> reported that Post office will be closing on 18<sup>th</sup> May.</p> <p><b>PK</b> advised Parish Office PC is running poorly and suggested <b>HS</b> to have a look if possible.</p> <p>With recent parish Councillor retirements there will be vacancies and clarification of process would be helpful. CBC election official to be notified of vacancies.</p>	<b>Clerk</b>																																
19/9	<p><b>Future Committee Meeting Dates 2019/2020</b></p> <p>Details proposed – please see attached, see appendix 1.</p> <p>FGP committee meeting dates TBC.</p> <p>Planning committee meeting TBC.</p>	<b>All PPC</b> <b>All PPC</b>																																
19/10	<p><b>Date of Next Meeting Tuesday 7<sup>th</sup> May 2019, 7.00pm Library,</b></p> <p><b>Please note Annual Meeting Tuesday 7<sup>th</sup> May 2019, 6.30pm Library.</b></p>																																	

## Appendix 1 – Proposed meeting dates 2019-2020

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## PRESTBURY PARISH COUNCIL MEETING DATES 2019 – 2020 FINANCIAL YEAR

DATE	MEETING	TIME and LOCATION
<b>APRIL 2019</b>		
8 <sup>TH</sup> APRIL	ANNUAL GENERAL MEETING	6.30 PM LIBRARY
8 <sup>TH</sup> APRIL	PARISH COUNCIL MEETING	7.00 PM LIBRARY
<b>MAY 2019</b>		
7 <sup>TH</sup> MAY (TUESDAY)	ANNUAL MEETING	6.30 PM LIBRARY
7 <sup>TH</sup> MAY (TUESDAY)	PARISH COUNCIL MEETING	7.00 PM LIBRARY
2 <sup>ND</sup> MAY	SPORTS & RECREATION	10.00 AM OFFICE
22 <sup>ND</sup> MAY	ALLOTMENTS	10.00 AM OFFICE
<b>JUNE 2019</b>		
10 <sup>TH</sup> JUNE	PARISH COUNCIL MEETING	7.00 PM LIBRARY
<b>JULY 2019</b>		
8 <sup>TH</sup> JULY	PARISH COUNCIL MEETING	7.00 PM LIBRARY
17 <sup>TH</sup> JULY	ALLOTMENTS	10.00 AM OFFICE
<b>AUGUST 2019</b>		
12 <sup>TH</sup> AUGUST	PARISH COUNCIL MEETING	7.00 PM LIBRARY
21 <sup>ST</sup> AUGUST	SPORTS & RECREATION	10.00 AM OFFICE
<b>SEPTEMBER 2019</b>		
9 <sup>TH</sup> SEPTEMBER	PARISH COUNCIL MEETING	7.00 PM LIBRARY
<b>OCTOBER 2019</b>		
14 <sup>TH</sup> OCTOBER	PARISH COUNCIL MEETING	7.00 PM LIBRARY
23 <sup>RD</sup> OCTOBER	ALLOTMENTS	10.00 AM OFFICE
<b>NOVEMBER 2019</b>		
11 <sup>TH</sup> NOVEMBER	PARISH COUNCIL MEETING	7.00PM LIBRARY
6 <sup>TH</sup> NOVEMBER	SPORTS & RECREATION	10.00AM OFFICE
20 <sup>TH</sup> NOVEMBER	FINANCE & GENERAL PURPOSES	10.00AM OFFICE
<b>DECEMBER 2019</b>		
9 <sup>TH</sup> DECEMBER	PARISH COUNCIL MEETING	7.00 PM LIBRARY
<b>DATE</b>	<b>MEETING</b>	<b>TIME and LOCATION</b>
<b>JANUARY 2020</b>		
13 <sup>TH</sup> JANUARY	PARISH COUNCIL MEETING	7.00 PM LIBRARY

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