

# Prestbury Parish Council

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## MINUTES OF ALLOTMENTS MEETING HELD 9<sup>th</sup> AUGUST 2018 AT THE OFFICE

**Present Cllr's** J Payne, M Osborne, P Kennard.  
 Cllr P Weir Assets and Playing Fields Committee  
 A Martyn, R Mabbett, Allotment Representatives

Item		Action
Apologies	C Hunt, D Storey	
Approval of Minutes	Minutes of the last meeting were accepted.	
Matters Arising	None raised.	
Chairman's Report	<p><b>Maintenance of the Allotments</b></p> <p><b>Cllr JP</b> raised the issue that following the recent Assets and Playing Fields committee meeting, the matter of maintaining the allotments was discussed. In the past volunteers carried out essential maintenance work, however, this has now become too onerous.</p> <p><b>Cllr PW</b> felt that the allotments are an asset to the Parish Council and as such, together with the playing field, should be managed by a separate committee.</p> <p><b>Cllr PW</b> and <b>Cllr MO</b> recently met at the allotments, when they carried out an inspection to determine what maintenance work is required; 84 hours per year is required to keep the allotments in good order.</p> <p>A work schedule has been produced detailing the work required.</p> <p>A <b>proposal</b> was raised by <b>Cllr JP</b> for 84 hours per year of maintenance work to be carried out, funding is available from the allotment annual rent, seconded by <b>Cllr MO</b>, all in favour, the motion was carried.</p> <p><b>Cllr PW</b> expressed approval of this matter and mentioned that at the recent Assets and Playing Field committee meeting, the allotment maintenance matter was not addressed.</p> <p><b>Cllr PW</b> and <b>Cllr MO</b> will raise this proposal at the next Parish Council meeting.</p> <p><b>Cllr JP</b> mentioned that to carryout this proposal there maybe a requirement to purchase additional equipment.</p>	

<b>Plot Review</b>	<p><b>Plot Review</b></p> <p><b>Plot 4</b> Terminate tenancy.</p> <p><b>Plot 26A</b> Would like to keep the plot, monitor plot over the next three months.</p> <p><b>Plot 39A</b> Improvements must be made by January 2019.</p> <p><b>Plot 37.</b> Tenant would like to split plot and retain the half with the fruit trees. Agreed to split plot.</p> <p><b>Plot 32 and 33,</b> split into 4 plots length ways.</p> <p><b>Plot 69B</b> Improvements by January 2019.</p>	
<b>Produce Show</b>	<p><b>Cllr MO</b> mentioned that there is an issue with produce with the hot weather.</p> <p><b>Cllr PW</b> pointed out that other events could be introduced so that the Produce Show could continue.</p> <p><b>Cllr JP</b> thought that the Produce Show could be included with the WI Show for this year.</p> <p><b>Cllr PW</b> mentioned that the Produce Show could be held at The Plough.</p> <p>Having discussed the Produce Show, it was decided that the event should be cancelled.</p>	
<b>AOB</b>	<p><b>Cllr PW</b> mentioned the Allotment Tenancy Agreement which should include a clause requiring new tenants to pay a deposit of one year's rent, which will be returned when they terminate the plot. Other Parish Allotments are inspected four times a year and coloured cards issued depending on the condition of the plots.</p> <p><b>Cllr JP</b> felt that Prestbury Parish had a good inspection system in place, although there had been an issue with abandoned plots.</p> <p><b>Cllr PW</b> mentioned that the existing Allotment Tenancy Agreement should be reviewed to include the deposit. A <b>proposal</b> was raised by <b>Cllr JP</b>, that the existing Allotment Tenancy Agreement should be reviewed by <b>Cllr PW</b> and the Agreement should include the deposit, seconded by <b>Cllr MO</b>, all in favour, the motion was carried.</p>	
<b>Date of Next Meeting</b>	<b>20<sup>th</sup> November 2018, 1.00pm at the Office</b>	