

Prestbury Parish Council

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MINUTES OF FULL PARISH COUNCIL MEETING HELD ON 11TH FEBRUARY 2019 IN THE LIBRARY

Present: Cllrs J Payne (Chair) **JP**, P Weir (Vice Chair) **PW**, R Stark **RS**, H Singh **HS**, K Bishop **KB**, I Bassett-Smith **IB-S**, L, Langrish **LL**, P Kennard **PK**, M Stennett **MS**, M Osborne **MO**.

Mrs J Payne, Minute Secretary.

Six members of the public in attendance.

Agenda No.	Agenda Item	Action
1)18/132	Apologies.	
	R.Jones. C.Hunt. R.Fuller, C.Simpson	
2)18/133	Declaration of Interest.	
	None declared	
3)18/134	Questions from the Public.	
	These will be dealt with as the meeting proceeds.	
4)18/135	Minutes of the last Meeting.	
	JP pointed out that in 7)18/126 it is quoted that we currently pay £300 per year for our website,, KP said this should read £76. These were then proposed as being a true record by RS and seconded by KB . Approved unanimously.	
5)18/136	Matters arising. There were no further matters arising.	
6)18/137	General Development Update/Issues	
	JP announced that the development in Southam Road ('Tall Trees') the applicant had extended the property without permission, but the revised application would now be permitted by the Planning Dept, even though the roof height had been extended. JP will object at the Planning Committee. JP said that there had been no further developments on the former Seven Posts Surgery site. JP talked about the Boots corner project and said that following a lengthy 5 1/2hour Council meeting, Gloucestershire CC admitted that 'things could work better'. Changes needed to be made to Bus Gates, Traffic Lights ,etc. and that the project would be extended by approx. one year. Problems in Rodney Road would also be looked at because of the pedestrianisation and traffic at the junction of Rodney Road and the High Street.	

	<p>MS talked about JCS and the fact that Cheltenham had only 4.6 years supply of land where there should be 5 years supply. He felt that CBC would come under pressure to increase the land available. Eg Hunting Butts.</p> <p>Meetings are due to take place in the Council Offices on 13th, 14th and 26th of February.</p>																																					
7)18/138	Reports from Officers																																					
	<p>Planning: RF had sent in the Planning report. Of the four applications, only one was objected to. Please see additional report.</p> <p>Allotments: MO said that the Groundsman was working well in the Allotments. He felt that the purchase of a Rough-Cut mower was worthwhile but said that the cheaper model was perhaps not good enough. MO will re-assess the situation by the next meeting.</p> <p>Assets and Playing Fields: The siting of the defibrillator now depends on what is happening to the Village Stores. JP announced that the Stores would be closing in April whether it was sold or not. MO asked if the telephone box could be used instead but was told that the cost would be prohibitive. PW said that CS had resigned as Chair of the Committee, but that he would stand in until May. The name of the Committee has changed to Sports and Recreation Committee. He went on to say that this Committee needed to purchase a bucket for the tractor. JP reiterated the fact that three quotes were required and the Committee needed to justify the spend to the Council.</p> <p>Terms of Reference: These had now been issued to the Committees. JP wished to thank all who had worked on these on behalf of the Parish Council, for the tremendous amount of work that had been done.</p> <p>Website: HS reported to the Council on his work to find a suitable website for the Parish Council. HS and PK had explored a number of options. HS prosed that the Parish Council purchase a system from NetwiseUK. The cost of the system would be £899, plus a set up cost of £100 and an on-going cost per year of £380. The website address would be: www.prestbury-pc.gov.uk. On putting the proposition to the vote it was agreed unanimously to purchase the system.</p> <p>Recruitment of Parish Clerk: Mr Simon Dove was introduced to the Prestbury Parish Council as the new Parish Clerk. He is shadowing the current Parish Clerk for a few weeks.</p>																																					
8)18/139	Action Plan.																																					
	<p>PW reminded Members that the Action Plan was a schedule of activity that required to be monitored on a regular basis by the Parish Clerk.</p>																																					
9)18/140	Finance Matters.																																					
	<p>The Clerk issued the Bank Reconciliation and the Budget forecast ahead of the meeting.</p> <p>The following payments are to be made in February 2019:</p> <table> <tr> <td>2761</td> <td>Trade UK</td> <td>£32.94</td> <td>Varnish, Lubricant.</td> </tr> <tr> <td>D/D</td> <td>Water Plus</td> <td>£68.64</td> <td>Pavillion Water supply</td> </tr> <tr> <td>D/D</td> <td>N/Power</td> <td>£1,432.93</td> <td>6mths electricity supply, June 18- Nov 18</td> </tr> <tr> <td>2762</td> <td>Travis Perkins</td> <td>£24.67</td> <td>Architrave, Adhesive</td> </tr> <tr> <td>2763</td> <td>Trade UK</td> <td>£45.45</td> <td>Threaded bar and padlock</td> </tr> <tr> <td>2764</td> <td>Wage reimbursement</td> <td>£8,857.89</td> <td>Wage reimbursement</td> </tr> <tr> <td>2765</td> <td>Void</td> <td></td> <td></td> </tr> <tr> <td>2766</td> <td>C Franklin</td> <td>£100.00</td> <td>Petty cash</td> </tr> <tr> <td></td> <td>Total</td> <td>£10,562.52</td> <td></td> </tr> </table>	2761	Trade UK	£32.94	Varnish, Lubricant.	D/D	Water Plus	£68.64	Pavillion Water supply	D/D	N/Power	£1,432.93	6mths electricity supply, June 18- Nov 18	2762	Travis Perkins	£24.67	Architrave, Adhesive	2763	Trade UK	£45.45	Threaded bar and padlock	2764	Wage reimbursement	£8,857.89	Wage reimbursement	2765	Void			2766	C Franklin	£100.00	Petty cash		Total	£10,562.52		
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10)18/141	Project Forward	
	<p>PW informed the Council that new Committees had not yet been formally formed. JP reminded everyone that only when this has taken place can the budgets be set. The Committees would come into effect in May and Chairs should put in the income and expenditure for the coming year. Budget discussions for 2020-21 will begin in July.</p>	
11)18/142	s106 money	
	<p>LL had contacted three Solicitors to obtain quotes for their services in the adoption of land at Barley Road. One would charge £1000 plus, a local solicitor would charge £595 + dispersments +VAT, whilst the third, Philip Smart at Charlton Kings, would charge £400 +VAT. LL proposed that Philip Smart be employed. This was seconded by HS. This was carried unanimously.</p> <p>LL went on to talk about the land at Barley Road which should be transferred to the Parish Council in a couple of months. CBC have agreed to the planting of 20 Lime trees around the perimeter and a further 9 to be planted in the middle of the plot. LL had obtained three quotes for fencing:</p> <p>BK Fencing @ £11,942 for 1.2m high black galvanised fencing. Colourfence @ £11,500 + VAT Watling Engineering @ £30,000</p> <p>LL proposed Colourfence be adopted. This was seconded by HS and agreed unanimously. The fence would be 158m long with two 900cm openings.</p> <p>Development of the Parish Playing Fields.</p> <p>LL reminded members that s106 monies had been provided to enhance facilities on the Prestbury Road Playing Fields. There was a need to clarify the exact amount before making definite plans. The Development Team had produced a pictorial representation of what the upgraded playing field could look like. It was generally agreed that this was an excellent and imaginative piece of work, and it was unanimously agreed that the pictorial representation could be used in discussion with equipment supplies and the Borough Council.</p>	
12)18/143	Any Other Business	
	<p>RS spoke of drainage issues on the former Starvehall Farm site. One was due to a collapsed sewer pipe, which is now repaired, and the second was because it appears that two new footpaths have been built across drainage ditches. RS will meet with CBC drainage officer to see what remedial action is required.</p> <p>RS went on to say that a planning application for 58 new properties on the Pittville school playing fields has been submitted to CBC. This land was gifted to the school in 1986 by GCC and has been maintained by them.</p> <p>JP announced that KB had represented the Parish Council on the Prestbury Charities Trust for a number of years, where she had done an excellent job. MO proposed that she continue for the next four years. This was seconded by RS and carried unanimously</p> <p>It was suggested that the Council purchase a projector and screen for use in future meetings. Several members made offers of a loan or otherwise for these items which will be discussed at the next Council meeting.</p>	
13)18/144	Date of next Meeting	

	Monday 11th March at 07.00 pm in the Prestbury Library.	
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